

Glenshire/Devonshire Residents' Association, Inc.
Board of Directors Regular Meeting
MINUTES (DRAFT)
January 15, 2025 5:30 pm
15726 Glenshire Drive and Virtual

I. Call to Order and Establishment of Quorum

A quorum was established.

Directors present: Adrian Juncosa, Ken Hoedeman and James Bartlett

Directors absent: Anna Grahn-Nilsson

Others present: Lori Kelley-GDRA, Jean Brooks-Member arrived 6:30pm, Topher Marlatt-GDRA arrived 6:35pm in executive session.

II. Property Owner Comments

A. For items not on the agenda

No Comments

B. For items on the agenda. A member may comment now or during that item, not both.

No Comments

III. Reports

A. Manager Report

B. Facilities Report

There were not Board questions on these reports

IV. Consent Calendar

A. Approval of Minutes – December 12, 2024 - Regular Board meeting

B. Committee Minutes

C. Correspondence

James moved and Ken seconded to approve the December 12, 2024 Board meeting minutes and rest of the consent calendar. Motion carried unanimously.

V. New Business

A. **Board Meeting Format**

Adrian summarized the draft and is soliciting input from the Board members

B. **Financial Statements**

Adrian and James both ratified they reviewed the December 2024 financial reports.

C. **Funds Transfer Request**

The following requests were made:

To gain higher interest: \$75k from BMO Oper ckg and \$90k from Plumas Oper ckg transferred to EJ Oper.

\$100k from EJ Reserves mma to EJ Reserves CD

\$175k from EJ Reserves matured cd to new EJ Reserves CD

To transfer reserves portion of 2025 dues: \$120,500 from EJ oper mma to EJ Reserves mma

James moved and Ken seconded to approve the requested funds transfers. Motion carried unanimously.

D. **Bank Account Signers**

Adrian moved and Ken seconded to authorize to remove Lisa Williams, Member at Large who will no longer be a signer on GDRA bank accounts, and to add Adrian Juncosa, President, Anna Grahn-Nilsson, Secretary and James Bartlett, Treasurer to be a signer on all GDRA bank accounts, and Lori Kelley, Manager, to be a signer only on GDRA operating bank accounts. Motion carried unanimously.

E. Appointment of Committee Members

James moved and Ken seconded to re-appoint Ron Boehm, Brandon Brooks and Hanna Joyce to the Design Review Committee through January 2026. Motion carried unanimously.

F. Board Candidate Recruitment

Discussion occurred. Lori published the vacant Board seat in the Shire that should mail out by 2/1/2025.

James moved and Ken seconded to accept Lisa William's resignation from the GDRA Board. Motion carried unanimously.

G. Firewise Updates / MOU

Postponed to future meeting

H. Zoning Amendment and Lot Line Adjustment (Glenshire private property)

Discussion occurred.

Adrian moved and James seconded to approve the requested zoning amendment and lot line adjustment and for Lori to send an email to the Town. Motion carried unanimously.

I. Town CalTrans Sustainable Communities Program review and consideration

Discussion occurred.

James moved and Ken seconded to send a simple letter of support to the town, authorizing Lori to prepare the letter as discussed and have input on final wording. Motion carried unanimously.

J. Governing Documents Election (Results and Future Plans)

Jean Brooks-Member asked if any plans for CC&Rs in the future. Board replied – no concrete plans, but probably not this year, but will do rules and policy revisions.

K. Sports Court Resurfacing Review and Consideration

7:15pm Returned to regular meeting to record choice of proposal for Sports Court Resurfacing after extensive review and discussion in executive session.

1. James moved and Ken seconded to accept Champion's proposal. Motion carried unanimously.
2. Ken moved and James seconded if Champion does not accept the contract, then award to Color Craft. Motion carried unanimously.

Re-adjourn to Executive Session: 7:15pm

L. Future Agenda Items

Rules Revisions and DRC color guidelines were requested to be on a future Board agenda.

M. Board to provide summary report of Executive session meeting December 12, 2024

Because Anna was not present, Lori provided summary: Approval of November 2024 minutes postponed to the next meeting. Consent items approved, with one complaint pulled and discussed. Standard contract template was discussed. Discussion occurred regarding sports court resurfacing proposals and it was mentioned they are apples to apples and staff is obtaining more references so the Board tabled this item to next meeting. The Board discussed legal advice, fines and proposed fiberoptic facility building. Personnel/Board communications were discussed. Adjourned to regular Board meeting at 5pm.

VI. Adjourn to Executive Session: 6:31pm

Prepared by:
Lori Kelley
GDRA

Accepted by:



Anna Grahn-Nilsson, Secretary