

**Glenshire/Devonshire Residents' Association, Inc.**  
**Board of Directors Regular Meeting**  
**AGENDA**

**October 19, 2023 6:00 pm**  
**15726 Glenshire Drive and Virtual**

Log In [meet.google.com/uup-wksk-goh](https://meet.google.com/uup-wksk-goh) OR Phone In (US)+1 609-438-1384 PIN: 254 516 657#

**MEETING RULES:** No [audio or video recording](#) allowed by attendees. However, the secretary may record the meeting to aid in the preparation of minutes. As provided in the "Open Meeting Act," members may observe the meeting but do not have the right to participate in the board's deliberations or votes. Members may address issues during the open forum portion of the meeting. If attendees become disruptive, they may be expelled from the meeting and/or fined.

- I. **6:00 Call to Order and Establishment of Quorum**
- II. **6:00 Governing Documents Ballot Tabulating**
  - A. A certified Inspector of Elections will begin the ballot counting on a video meeting, unless it is determined an adequate number of ballots were not received to hold the election
- III. **6:05 Property Owner Comments Report**
- IV. **6:10 Reports**
  - A. Manager Report
  - B. Facilities Report
- V. **6:15 Consent Calendar**
  - A. Approval of Minutes – October 10, 2023 special meeting
  - B. Committee Minutes
  - C. Correspondence
- VI. **6:20 New Business**
  - A. Appointment of Board of Director Officers
  - B. Appointment of signers for all GDRA bank accounts
  - C. 2024 Budget & Information Mailer
  - D. 2022 Tax Returns
  - E. Financial Statements
  - F. Funds Transfer Request
  - G. Future Board Meeting Dates
  - H. Future Agenda Items
  - I. Results of Governing Documents Election or, Election Extension dates will be announced
  - J. Board provide summary report of Executive session meetings September 21, 2023 and October 10, 2023
- VII. **7:15 Adjourn to Executive Session**

(This time is set aside to discuss litigation, contracts with non-owners, owner discipline and personnel matters requested by any member who may be subject to a fine, penalty, or other form of discipline, and the member shall be entitled to attend the executive session.) Civil code 4935

**Format:**

Any person listed in this session has the right to attend, have the session kept private by asking the board to remove from the room any persons not involved with any individual subject. The board has the right to remove all parties except the property owner on title from the meeting. The board may ask staff to brief them on the subject. Owners will be limited to 3 minutes to comment but speaker time may be reduced at the discretion of the board President. The owner shall leave after they have made their statement and the board may deliberate on subject. The board shall deliver a written (email, first class mail or similar) outcome of the deliberation within 15 days. (CC&R 13.06(d))

A. Approval of Minutes Executive session meeting – September 21, 2023 and October 10, 2023

B. Consent items:

1. Copies of Complaints
2. Correspondence
3. Properties in Progress – No action anticipated:  
1-004 / 1-060 / 1-100 / 2-058 / 2-210 / 2-247 / 3-082 / 3-091 / 3-143 / 3-150 / 3-167 / 3-301 /  
3-348 / 4-271 / 4-370 / 4-519

C. Legal

1. Contracts
2. Other

D. Discussion and Possible Action Properties

1. 3-153

E. Personnel

1. Job Duties/Agreements
2. Other

List of properties with delinquent dues and assessments:

***Properties that are more than 12 months delinquent or assessments and dues that are in excess of \$1,800 as set forth in GDRA's Delinquent Assessment Collection Policy and by CA Civil code 5705, 5715, 5720. As set forth in GDRA's Delinquent Assessment Collection Policy and by CA Civil code 5705, 5715, 5720 Glenshire has entered into a contract with Allied Trustee Services to collect Delinquent Assessments on the properties listed below:***

VII. 8:00 Adjournment