

**Glenshire Devonshire Residents Association  
Board of Directors Regular Meeting  
MINUTES  
December 6, 2022  
Glenshire Clubhouse 15726 Glenshire Dr, Truckee, CA 96161  
And Video/Teleconference**

**I. Call to Order and Establishment of Quorum**

President Hanson called the meeting to order at 5:40 PM. A quorum was established.

**Directors Present**

In addition to Hanson, Board members present were Adrian Juncosa and Julia Collins. Board members absent: Kathleen Raber and Miriam Rack.

**Other Present:** Lori Kelley - GDRA, Denis Weil and Margaret Holmes - Members

**II. Property Owner Comments**

There were no comments on items not on tonight's agenda. Mr. Weil requested excess budget funds go toward new tennis screens for street side of court.

**III. Reports**

**A. Manager Report**

Kelley presented verbal report, including:

- Onboarding of new staff.
- Still having some issues with clubhouse heat – still working on that
- Will begin preparing 2023 dues invoicing, and will try to insert a Lake Trail donation piece

**IV. Unfinished Business**

**A. Consent Calendar**

- 1. Approval of Minutes – November 7, 2022 regular meeting**
- 2. Committee Minutes**
- 3. Correspondence**
- 4. County Broadband DEIR Comment**
- 5. County Commercial Cannabis Ordinance**

Kelley requested to pull items 4 and 5. Hanson mentioned she is waiting to receive exact location information of Broadband project. Hanson mentioned she will try and review the cannabis ordinance tomorrow. Kelley will do the same.

**It was moved by Juncosa to accept the consent calendar**

**B. Monthly Financial Reports**

Hanson confirmed she reviewed all financial reports and has no questions or concerns.

**C. Fund Transfers**

Kelley requested to transfer \$45,000 from EJ operating mma to BOW operating checking to address cash flow.

**D. Governing Documents Revision Committee Update/Charter Review**

Juncosa provide updated – Committee has discussed many items and should have a substantive update for the January Board meeting.

Collins commented the draft revisions of parking section read much better, and would like to see more outreach to members when the time comes.

**E. 2022 Non-budgeted items**

Kelley presented there is a current projection of 2022 excess income of \$50,000, and that a more up to date projection will be done toward end of December 2022, and the amount could change.

Suggestions for use of these excess funds are as follows:

- \$2,000 Attorney fees
- \$4,100 Pool robotic vacuum
- \$1,000 Tennis screens - street front

Discussion occurred.

**It was moved by Juncosa and seconded by Collins to approve the three expenses – attorney costs, pool vacuum and tennis screens to come out of the 2022 excess operating funds. Motion carried unanimously.**

**V. New Business**

**A. Board to provide summary report of Executive session meeting – November 7, 2022**

Hanson directed Kelley to provide update. Kelley reported that at the November 7, 2022 meeting, the Board approved October executive meeting minutes, discussed snow removal contract, addressed complaints and non-compliance fines. No personnel matters were addressed.

**B. Future Agenda Items and Dates**

Board and staff discussed next meeting is January 12, 2023, and Kelley will email regarding a February 2023 date for strategic planning meeting.


Hanson mentioned she will not be available for April or May 2023 meetings. Kelley mentioned we normally try and skip April meeting.

**VI. Adjourn to Executive session**

The Board adjourned to Executive Session at 6:25 PM

Prepared by:  
Lori Kelley  
GDRA

Accepted by:

  
Kathleen Raber, Secretary