

**Glenshire Devonshire Residents Association  
Board of Directors Regular Meeting  
August 18, 2022  
Glenshire Clubhouse 15726 Glenshire Dr, Truckee, CA 96161  
And Video/Teleconference**

**Directors Present**

President Claudia Hanson. In addition to Hanson, Board members present were Adrian Juncosa, Julia Collins, and Miriam Rack.

**Other Present:** Lori Kelley – GDRA, owners (per conference name provided) Brooke, Stefan Youngren, Bruno Marchon, Darren Hall, Denis Weil, Margaret Ellen Holmes, Tom Ballister, some unidentified phone numbers, and recording secretary Judy Friedman

**I. Call to Order and Establishment of Quorum**

President Hanson called the meeting to order at 6:08 PM. A quorum was established.

Hanson called for public comment. There were no comments on items not on tonight's agenda.

**III. Candidates Night**

**A. Board Candidate Applications/Statements**

**B. Introduction of Candidates and Q&A Session**

**(Members can email 1-2 questions to candidates by 8/17/2022 to [lori@glenshiredevonshire.com](mailto:lori@glenshiredevonshire.com))**

Candidate statements were included in tonight's meeting packet and included in The Shire. Candidates were allowed 3 minutes tonight to introduce themselves and explain why they are running for the Board. Juncosa and Rack addressed the group.

Hanson read four questions submitted by the membership and each candidate responded.

**IV. Reports**

**A. Operations Manager Report**

Kelley presented the following written report:

- Pool and swim lessons are going well. Hoping to have the pool open some weekend times during September, weather and staff permitting.
- We've received a record number of inspections this summer, which is keeping staff quite busy, and we have let members know there is an unexpected delay in inspections.
- Update on facilities: Tennis courts are planned to be repaired in the fall. The front split rail fencing and playground fencing repairs have been made. This is the second time the playground fence required repairs this year, so may need to upgrade to sturdier materials and installation next year.
- Job postings for a full-time administrative assistant are posted. Posting for FT facilities manager next week
- The Board election ballots have been mailed and just want to remind members that it's important to send their ballots in to be received by September 14th, so we receive a quorum and avoid a costly second mailing.
- New Drop in hours for the office: Tues and Thurs 10-3pm and Wed 1-5pm, and by appointment.

**V. Unfinished Business**

**A. Consent Calendar**

- 1. Approval of Minutes – May 16, 2022 Special meeting minutes, June 9, 2022 regular meeting minutes, June 20, 2022 special meeting/open forum minutes, August 3, 2022 special meeting minutes**
- 2. Monthly Financial Reports**

### **3. Committee Minutes**

### **4. Correspondence**

**Ms. Rack confirmed she reviewed the monthly financial reports. It was moved by Juncosa and seconded by Rack to approve the Consent Calendar items as presented. Motion carried unanimously.**

### **B. 2022 Summer Micro Transit Pilot Program**

Kelley reported the ridership numbers from the summer pilot program are not in yet, but apparently it was quite successful. The Town is considering a similar program for winter. Hanson sits on the Micro-Transit Committee. She said someone from her family uses the service almost daily.

### **C. Sports Courts Usage**

Dennis Weil had a conversation with Juncosa about moving the basketball net because it is disruptive to tennis players. Hanson acknowledged the courts get used a lot by tennis and pickleball players. Collins noted that of the 237 people who responded to the survey, 27% would like to see a reservation system for the courts and about 33% do not use the courts.

Hanson said new locations for the basketball net may be considered at a later date.

### **D. Current Governing Documents Election**

Juncosa recommended forming a Committee to work on revisions to the CC&Rs. However, there is a current election to approve current governing documents. That election needs to be cancelled.

**It was moved by Juncosa and seconded by Collins to cancel the existing governing documents election. Motion carried unanimously.**

In response to a question, Hanson said around 800 ballots are needed for a quorum for the governing documents election. Only around 300 were returned. They are in the hands of an independent 3<sup>rd</sup> party and will not be opened. Cancelling the election allows time to clarify some of the questions that have come up. Hopefully a quorum will be reached next time. (Correction by Lori – approximately 400 ballots were returned)

## **VI. New Business**

### **A. Annual Membership Meeting/Future Board Meetings**

The Annual Membership meeting is scheduled for September 17 at 11:00 AM. The Board would prefer to meet in person. Collins will look into getting refreshments.

Kelley asked the Board to consider a better time for Board meetings. A brief discussion followed. Kelley will investigate options.

### **B. Adoption of Design Review Committee / Governing Documents Revision Committee Charters**

Kelley asked that the Design Review Committee item be tabled until the revised charter is completed.

The Board reviewed the charter for the Governing Documents Revision Committee.

**It was moved by Juncosa and seconded by Rack to approve the Governing Documents Revision Committee charter. There will be up to six members of the Association on the Committee. A Board member will serve as liaison between the Committee and the Board. Motion carried unanimously.**

### **C. Appointment of Design Review / Governing Documents Revision Committee Members**

The Board discussed who should serve on the Governing Documents Revision Committee. Members should understand the governing documents and how they work together.

Kelley reported at least six people are interested in serving on the Committee. Two have submitted applications, two have indicated an interested, and two more showed interest during this meeting. It was noted the Committee makes recommendations to the Board, but has not decision-making authority.

Discussion followed regarding selecting Committee members. Kelley will send applications to those indicating an interest and a Special Meeting may be convened to appoint Committee members.

**D. Board to provide summary report of Executive session meeting June 9, 2022 and Special Executive session meeting August 3, 2022**

Hanson reported that at the June 9, 2022 meeting, the minutes and consent items were approved, there was action on legal contracts as needed, and the Board discussed delinquencies.

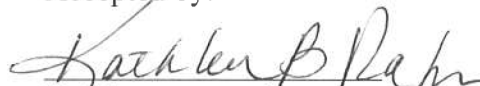
At the August 3, 2022 meeting, the Board discussed advice from Counsel regarding the governing documents.

**VI. Adjourn to Executive session**

The Board adjourned to Executive Session at 7:18 PM.

Prepared by:  
Judy Friedman  
The Paper Trail

Accepted by:

  
Kathleen Raber, Secretary

