

**Glenshire Devonshire Residents Association
Board of Directors Meeting
Agenda
December 16, 2020 6:30 P.M.
Via Video/Teleconference**

meet.google.com/kaj-qgbu-jzt [Join by phone](https://www.google.com/join) (US) +1 347-450-3934 PIN: 570 067 124#

I. Call to Order and Establishment of Quorum

II. Property Owner Comments

(Items not on the agenda)

Each speaker will be limited to 3 minutes but speaker time may be reduced at the discretion of the board President.

III. Reports

A. Operations Manager Report – Lori Kelley

IV. Unfinished Business

A. Consent Calendar

1. Approval of Minutes – November 4, 2020
2. Design Review Committee Meeting Minutes/Correspondence
3. Monthly Financial Reports
4. Correspondence
5. Shire request from CC Media
6. Fire Inspection
7. 2021 National Firewise Certification renewal

B. 2020 Budget Amendment to allocate portion of 2020 excess to reserves

V. New Business

- A. Informational presentation: Clubhouse Use Advisory Committee recommendation
- B. Funds Transfer
- C. New Bank Account
- D. Board consideration to appoint to fill open Board seat
- E. Board to provide summary report of Executive Session meetings – November 4, 2020

VI. Adjourn to Executive session

(This time is set aside to discuss litigation, contracts with non-owners, owner discipline and personnel matters requested by any member who may be subject to a fine, penalty, or other form of discipline, and the member shall be entitled to attend the executive session.) Civil code 4935

Format:

Any person listed in this session has the right to attend, have the session kept private by asking the board to remove from the room any persons not involved with any individual subject. The board has the right to remove all parties except the property owner on title from the meeting. The board may ask staff to brief them on the subject. Owners will be limited to 3 minutes to comment but speaker time may be reduced at the discretion of the board President. The owner shall leave after they have made their statement and the board may deliberate on the subject. The board shall deliver a written (email, fax, first class or other similar) outcome of the deliberation within 5 days. (CC&R 13.06(d))

- A. Approval of Minutes – November 4, 2020
- B. Legal Matters
- C. Contracts
 - 1. Play Date
 - 2. Other
- D. Schedule Board Orientation
- E. Approval for attorney to update Board agreements: confidentiality, fiduciary, conflict, etc.

- F. Consent items:
 - 1. Status on Items extended (in progress)
 - 4-026
 - 4-209
 - 4-216
 - 4-491
 - 2. Copies of Complaints
 - 3. Correspondence
 - 4. Delinquent properties to be sent for collection
 - 1. 3-190
 - 2. 4-527

- G. Discussion and possible action properties:
 - 1. 4-066

List of properties with delinquent dues and assessments:

Properties that are more than 12 months delinquent or assessments and dues that are in excess of \$1,800 as set forth in GDRA's Delinquent Assessment Collection Policy and by CA Civil code 5705, 5715, 5720.

As set forth in GDRA's Delinquent Assessment Collection Policy and by CA Civil code 5705, 5715, 5720 Glenshire has entered into a contract with Allied Trustee Services to collect Delinquent Assessments on the properties listed below:

- 4-026
- 4-542

VII. Adjournment

MEETING RULES: No [audio or video recording](#) allowed by attendees. However, the secretary may record the meeting to aid in the preparation of minutes. As provided in the "Open Meeting Act," members may observe the meeting but do not have the right to participate in the board's deliberations or votes. Members may address issues during the open forum portion of the meeting. If attendees become disruptive, they may be expelled from the meeting and/or fined.