

**Glenshire Devonshire Residents Association
Board of Directors Meeting
Minutes
September 10, 2020, 6:00 P.M.
Google Meetings**

Directors Present: Carla Embertson, Claudia Hanson, Abigail Thomas, Kathleen Raber, Andy Anderson
Directors Absent: None
Others Present: Lori Kelley – Glenshire, Dan Turner – Glenshire, and Eric Wicks– CAMCO

Call to Order and Establishment of Quorum

The meeting was called to order at 6:01 p.m.

Property Owner Comments

No property owner comments were made.

Reports

Operations Manager Report – Lori Kelley – Ms. Kelley announced Truckee Trails project completing & repairing boardwalks/trails was successful. It was announced administrative staff hours started in the pool pass office.

Facilities Manager Report – Dan Turner – Mr. Turner announced forest fuel reduction work is underway. It was announced the members needing rounds to split for firewood should contact the office.

Pool Manager Report- Ashley Pose – Ms. Pose provided a brief report on pool operations.

Unfinished Business

Consent Calendar

1. Approval of Minutes – August 13, 2020 Board of Directors Meeting Minutes.
2. DRC Minutes/Correspondence
3. Firewise Committee Minutes
4. Monthly Financial Reports
5. Correspondence

It was moved, seconded, and passed unanimously to approve the Consent Calendar.

Water Monitoring / Dam Permit / Water Quality Treatment – A schedule and task list was provided by Balanced Hydrologics, Inc. It was announced the work noted in the report will take place over the next several months. Once a report is completed it will be submitted to the State of California for permitting. After discussion it was moved, seconded and passed to approve the plan.

New Business

Consent Calendar

1. Town of Truckee TTSA5 Funds
2. 2019 Tax Returns

It was moved, seconded, and passed unanimously to approve the Consent Calendar. It was announce Shire Request from Member was pulled from the calendar and will be considered next year.

The appointment of a member to fill the open seat was discussed. After discussion it was moved, seconded, and passed to appoint Adrian Juncosa to fill the open seat.

The Election of Officers was held. The results are as follows:

President	Claudia Hanson
Vice President	Abigail Thomas
Treasurer	Andy Anderson
Secretary	Kathleen Raber
Director at Large	Adrian Juncosa

Appointment of signers for all GDRA bank accounts was discussed. It was decided that three Board members would be listed on the bank accounts at Plumas Bank, Bank of the West, and Edward Jones.

Appointment for Shire Review Committee was discussed. It was moved seconded and passed to appoint Mr. Juncosa as a member of the Review Committee.

Mr. Coulter presented a request for additional support from the Board of Directors by adding funds for the purpose of additional staff on the Association. It was announced the purpose of the additional staff would be to perform defensible space inspections for the entire Association.

It was announced the August 6, 2020 and August 13, 2020 executive session meetings were related to staff performance evaluations, contracts and assessment/non-compliance issues.

The 2021 Budget was discussed. Lori recommended a committee be formed to develop a draft budget for consideration by the Board.

The funds transfer from Operating Savings of \$25,000 to Operating Checking was discussed. It was moved, seconded, and passed to approve the transfer of the operating funds.

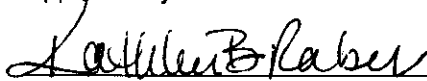
Adjourn to Executive session

The Board adjourned to executive session at 6:54 p.m.

Prepared and submitted by:

Eric Wicks
CAMCO

Approved by:


Kathleen Raber, Secretary