

**Glenshire Devonshire Residents Association
Board of Directors Meeting
Agenda**

November 4, 2020 6:00 P.M.

Via Video/Teleconference

meet.google.com/gph-fdbu-xyq OR **Phone:** (US) +1 417-719-7805 PIN: 269 974 661#

I. Call to Order and Establishment of Quorum

II. Property Owner Comments

(Items not on the agenda)

Each speaker will be limited to 3 minutes but speaker time may be reduced at the discretion of the board President.

III. Reports

- A. Operations Manager Report – Lori Kelley
- B. Facilities Manager Report – Dan Turner

IV. Unfinished Business

A. Consent Calendar

- 1. Approval of Minutes – October 7, 2020 special meeting, October 14, 2020 regular meeting and October 27, 2020 special meeting
- 2. Design Review Committee Meeting Minutes/Correspondence
- 3. Monthly Financial Reports
- 4. Correspondence
- B. Town Code Update re: ADU's
- C. 2020 Budget excess operating spending priorities
- D. 2020 Budget Amendment to allocate portion of 2020 excess to reserves
- E. 2021 Budget

V. New Business

- A. Evacuation map in progress
- B. Funds Transfer
- C. Board consideration to appoint to fill open Board seat
- D. Board consideration to appoint CC&R Committee members
- E. 2021 new and amended policies
- F. Board to provide summary report of Executive Session meetings – September 30, 2020, October 14, 2020.

VI. Adjourn to Executive session

(This time is set aside to discuss litigation, contracts with non-owners, owner discipline and personnel matters requested by any member who may be subject to a fine, penalty, or other form of discipline, and the member shall be entitled to attend the executive session.) Civil code 4935

Format:

Any person listed in this session has the right to attend, have the session kept private by asking the board to remove from the room any persons not involved with any individual subject. The board has the right to remove all parties except the property owner on title from the meeting. The board may ask staff to brief them on the subject. Owners will be limited to 3 minutes to comment but speaker

time may be reduced at the discretion of the board President. The owner shall leave after they have made their statement and the board may deliberate on the subject. The board shall deliver a written (email, fax, first class or other similar) outcome of the deliberation within 5 days. (CC&R 13.06(d))

- A. Approval of Minutes – September 30, 2020, October 14, 2020
- B. Legal Matters
- C. Personnel Matters
- D. Contracts:
 - 1. Play Date
 - 2. Other
- E. Schedule Board Orientation
- F. Approval for attorney to update fiduciary/confidentiality agreement

- G. Consent items:
 - 1. Status on Items extended (in progress):
 - 4-026
 - 4-066
 - 4-209
 - 4-216
 - 4-491
 - 2. Copies of Complaints
 - 3. Correspondence
 - 4. Delinquent properties to be sent for collection
 - 1. 1-091
 - 2. 4-026
 - 3. 4-527

- H. Discussion and possible action properties:
 - 1. 2-007
 - 2. 4-052

List of properties with delinquent dues and assessments:

Properties that are more than 12 months delinquent or assessments and dues that are in excess of \$1,800 as set forth in GDRA's Delinquent Assessment Collection Policy and by CA Civil code 5705, 5715, 5720.

As set forth in GDRA's Delinquent Assessment Collection Policy and by CA Civil code 5705, 5715, 5720 Glenshire has entered into a contract with Allied Trustee Services to collect Delinquent Assessments on the properties listed below:

- 4-542

VII. Adjournment

MEETING RULES: No [audio or video recording](#) allowed by attendees. However, the secretary may record the meeting to aid in the preparation of minutes. As provided in the "Open Meeting Act," members may observe the meeting but do not have the right to participate in the board's deliberations or votes. Members may address issues during the open forum portion of the meeting. If attendees become disruptive, they may be expelled from the meeting and/or fined.