

**Glenshire Devonshire Residents Association
Board of Directors Regular Meeting
Agenda**

Via Teleconference

CALL: +1 252-777-0650 (PIN: 243357566)

May 14, 2020 6:00 pm

I. Call to Order and Establishment of Quorum

II. Pledge of Allegiance

III. Property Owner Comments

(Items not on the agenda)

Each speaker will be limited to 3 minutes; however, speaker time may be reduced at the discretion of the board President.

IV. Presentations

A. None

V. Reports

A. Operations Manager Report

B. Facilities Manager Report

VI. Unfinished Business

A. Consent Calendar

1. Approval of Minutes – March 12, 2020 regular meeting

2. DRC Minutes April 28, 2020

3. Monthly Financial Reports

4. Correspondence

VII. New Business

A. Approval of draft proposed Election Rules, including required changes, and to move forward with the rule adoption process

B. Fund transfers

C. Board to provide summary report of executive session meetings – March 12, 2020, March 25, 2020, April 8, 2020

VIII. Adjourn to Executive session

(This time is set aside to discuss litigation, contracts with non-owners, owner discipline and personnel matters requested by any member who may be subject to a fine, penalty, or other form of discipline, and the member shall be entitled to attend the executive session.) Civil code 4935

Format:

Any person listed in this session has the right to attend, have the session kept private by asking the board to remove from the room any persons not involved with any individual subject. The board has the right to remove all parties except the property owner on title from the meeting. The board may ask staff to brief them on the subject. Owners will be limited to 3 minutes to comment but speaker time may be reduced at the discretion of the board President. The owner shall leave after they have made their statement and the board may deliberate on the subject. The board shall deliver a written (email, fax, first class or other similar) outcome of the deliberation within 5 days. (CC&R 13.06(d))

A. Approval of Minutes – March 12, 2020, March 25 2020, April 8, 2020 executive session meetings

B. Consent items:

1. Copies of Complaints (8)
2. 4-066
3. Extension granted until June 1,2020 due to weather
 - 2-007
 - 4-026
 - 4-209
 - 4-216
 - 4-441
 - 4-491

B. Insurance Renewals

1. Coverage Change

C. Covid-19 related matters

D. May/June 2020 Reserves Projects

E. Personnel matters

F. Board approval to send “Meet and Confer” Letters to the following properties as provided by CA Civil code 5915 and GDRA’s Delinquent Assessment Collection Policy:

1. 4-026
2. 4-039
3. 4-527
4. 3-110
5. 2-024
6. 2-167
7. 3-002
8. 4-489
9. 3-190
10. 1-058
11. 4-300
12. 4-197
13. 4-598
14. 2-121
15. 2-142
16. 2-213
17. 1-100
18. 3-269
19. 1-091
20. 3-065
21. 3-335
22. 2-086
23. 1-076

24. 4-004
25. 4-429
26. 4-252
27. 3-082
28. 4-066
29. 4-248
30. 3-321
31. 4-406
32. 4-218

List of properties with delinquent dues and assessments:

Properties that are more than 12 months delinquent or assessments and dues that are in excess of \$1,800 as set forth in GDRA's Delinquent Assessment Collection Policy and by CA Civil code 5705, 5715, 5720.

As set forth in GDRA's Delinquent Assessment Collection Policy and by CA Civil code 5705, 5715, 5720 Glenshire has entered into a contract with Allied Trustee Services to collect Delinquent Assessments on the properties listed below:

1. 4-542

IX. Adjournment

MEETING RULES: No [audio or video recording](#) allowed by attendees. However, the secretary may record the meeting to aid in the preparation of minutes. As provided in the "Open Meeting Act," members may observe the meeting but do not have the right to participate in the board's deliberations or votes. Members may address issues during the open forum portion of the meeting. If attendees become disruptive, they may be expelled from the meeting and/or fined.