

**Glenshire Devonshire Residents Association
Board of Directors Meeting
Minutes
August 8, 2019, 6:00 P.M.
Glenshire Clubhouse 15726 Glenshire Dr, Truckee, CA 96161**

Directors Present: Carla Embertson, Claudia Hanson, and Marty Frantz

Directors Absent:

Others Present: Lori Kelley – Glenshire, and Eric Wicks– CAMCO

Call to Order and Establishment of Quorum

The meeting was called to order at 6:00 p.m.

Pledge of Allegiance

Done.

Candidate Night

Candidates Andy Anderson, Claudia Hanson, Kathleen Raber, And Douglas Wurzelbacher were in attendance. Each candidate provided an introduction. At the conclusion of the introduction's member questions were addressed.

Property Owner Comments

No comments were made.

Reports

Firewise Committee Report – Lori Kelley – See Report

It was announced there was room for eight more members on the Firewise Committee.

Operations Manager Report – Lori Kelley – See Report

Facilities Manager Report – Dan Turner – See Report. It was decided to proceed with pond water testing for a second test in September.

Pool Manager Report – Ashley Pose – See Report

Unfinished Business

Lake Water Monitoring / Dam Permit / Water Quality Sampling

It was announced the monitoring system was in place. Lori Kelley provided an update on SEE TAB 5

Liberty Energy and Truckee Fire tree removal/trimming/fuel thinning

It was announced the process of obtaining a proposal for a survey is still underway. It was further announced there were three parcels completed with six more parcels still requiring work.

Appointment of new Firewise Committee Members

The Appointment of new Firewise Committee Members was discussed. It was announced the appointment of new committee members would be tabled until all Board positions have been filled at the September 2 Board meeting.

Consent Calendar

1. Approval of Minutes
2. Design Review Committee Meeting Minutes
3. Monthly Financial Reports
4. Correspondence
5. Events Calendar

It was moved, seconded, and passed unanimously to approve the Consent Calendar.

New Business

A fund transfer was discussed. It was moved, seconded, and passed to approve a \$20,000 funds transfer from the Operating Savings account to the Operating Checking account. It was further moved, seconded, and passed to approve the routine transfer of \$92,983 into the Reserve Fund.

Shire newsletter and protocol was discussed. It was decided to form a committee of two Board Members to review articles submitted for the publication in the Shire. It was further decided no advertising would be allowed within Association emails to the membership.

Extending the 2019 pool season was discussed. It was decided to extend the season for lap swimmers Monday-Wednesday 8:00 a.m. - 11:00 a.m. through September 25, 2019. The extension is dependent on weather, staffing, and budget considerations.

GDR Rules were discussed. It was announced there were several changes that were necessary within the adopted rules. It was requested Facilities Manager Dan Turner submit changes to the CC&R Committee for review.

2020 Budget preparation was discussed. It was announced a Budget Preparation meeting with Ms. Hanson, Ms. Embertson, and Ms. Frantz will be scheduled for August 20 at 6:00 p.m.

The Executive Session on July 11, 2019 included basic member discipline items and the resignation of Board Member Peter Tucker.

Adjourn to Executive session

The Board adjourned to executive session at 8:04 p.m.

Prepared by

Eric Wicks
CAMCO

Submitted by:



Camco Management

Approved by:



Carla Embertson, President

Operations Mgr Report 8/8/2019

- Pool still seems to be running smoothly, and all pool staff seems to be working very efficiently.
- Office staff has been very busy with walk-ins, calls, design review applications, escrows, inspections, election process, Shire prep, etc.....
- The transition is still going well with Dan; especially with him starting at busiest time of year, few hiccups on the way. There is still a considerable amount on his plate with getting up to speed on the pool issues, open space fuel management projects, irrigation matters, Lake health. Design Review and the many tree removal requests, etc. I am spending extra time during the transition with training and onboarding.
- I'm still working on increasing safety and efficiency at the facilities with Dan, including open space management (a lot to learn and manage). Also, looking at how operations in general can run more efficiently. We will be including some of these items in the first 2020 proposed draft budget. We've made great progress so far.
- Shire content for October 1st issue is due September 9th, in case board has any input.
- Any questions?

Facilities Mgr Report 8/8/2019

- **Re: Pool:** Waiting for quotes to sand and buff out main pool and re-plaster wading pool. Hope to have by board meeting on 8/8/2019. Have had a few unexpected repairs to do, i.e. replace and service probes, gauges and parts to keep both pools running smoothly.
- **Re: Grounds:** Still working on making repairs and getting landscaping cleaned up around the clubhouse. Still have a couple repairs to make to get the irrigation at the pool fully running. Still using a sprinkler and hose to water the areas that still need repairs.
- The lawn has a couple problem spots and the contractor plans to come install some new sod soon. Part of the issue is the lawn was done later than planned due to late winter, so Playdate on it too soon.
- Getting more fluent with the DRC process and meetings.
- Health Department paid a surprise visit and pretty much gave us a clean bill of health, with exception of 4 small items - drain covers and gate, which they gave us until May 2020 to address.