

## MINUTES

### Firewise Committee Meeting

July 15, 2019, 6:00 PM  
Glenshire Clubhouse (GDRA)  
15726 Glenshire Dr, Truckee, CA

6:00 Greetings/Roll Call

6:05 Approval of Minutes 6/17/2019

6:10 Next steps:

Methods to encourage defensible space clean up, and achieving the minimum amount of hours logged by residents in each Association

Door Hangers

6:20 Discuss Defensible Space Sub-committee

Defensible space policies and methods of outreach and education re: same

6:40 Discuss and set dates of future meetings

6:45 Open session

7:00 Adjourn

Meeting Called to Order - 6:10 pm

Lori, Tom, Doug, Dan, Jennifer, Jake (add'l attendees)

Defensible Space Discussion

- Recap of GDRA Defensible Space committee meeting, fire department encouraged residents to come to the fire department board meetings

6:13 PM - Call to Approve Minutes

Truckee Day - clarifying discussion

- Minutes 6/17/19 Approved

6:15 PM - Discussion of logging hours in webform

- Each association needs to log one hour per property (communications should encourage members to log their hours)
- Door Hangers
  - Two Edits to make: swap the defensible space illustration with the CalFire illustration, add Truckee Fire website link for self inspection form, copy edits to the back (make same edits to single page ad for the shire)
  - Make it clear that you can retroactively log hours that you have already dedicated to your defensible space
  - Deadline for logging time: October 15th, 2019
  - Target Date for Distribution for door hanger: distributing to GDRA, Cambridge Estates(?), The Bluffs, The Meadows -> goal to distribute the second week of August
  - Call to Action: committee members to recruit one other person to help distribute door hangers (Lori will acquire the neighborhood map and assign distribution areas)
  - Action Item: Committee members please let Lori know your street, and an adjacent street that you would be willing to hang door hangers on
  - Action Item: Simone to send out short link

- Take a clipboard and your phone - log hours as people are asking about it, take a defensible space inspection form with you as well and tell people about the Truckee Fire self inspection form
- Question: how far off of the road shoulder (driveway/residential) should limbs/trees/ brush be cleared? Lori: will check in with Truckee Fire
- Questions around requirements: these are just guidelines
- Contractor (new building construction), Individual homeowner, Sale, Complaint
- Brita was going to arrange for an inspection for The Meadows, The Bluffs, Buckhorn Ridge, and Martis Peak - the MOU has just been signed, Jamie at the FireSafe Council of Nevada County is currently working on setting up the inspection (tom will follow up)
- Simone: to send a revised draft of door hanger to the FireWise committee, set deadline for feedback and approval
  - Goal is to approve and print door hanger next week

### Defensible Space Subcommittee

Discussed at Board Meeting: Non-Glenshire members most likely don't want to be a part of the subcommittee because they cannot enforce those policies

Committee Members? - Doug, Dan, and Jennifer, Carla planning on sending out an eblast to recruit, there will be an application (Adrian, Larry)

Doug: We need someone who has been on the line and who has a wealth of knowledge

How many people do we want? Limit the subcommittee size to: 9 (projected 7)

Suggest meetings every other week

Will need access to feedback from residents

There are firefighters that want to be involved on the committee. (Need to be considerate of their fire schedules to a reasonable extent, may not get started until January)

Martis Peak Bootcamp: learning about limbing trees and tree health

Need to know:

1. What the state, county, and fire district policies are currently
2. Feedback from the community
3. What is within the bounds of the CNRAs

Future Meetings:

Mondays don't work for Carla (might work in the winter)

Thursdays proposed: works most of the time

**Last Thursday of the Month @ 6pm - proposed regular meeting time, to be finalized at August 15th**

Tuesdays

Frequency: Monthly (Firewise council is required to meet quarterly)

No meetings in November or December

Meet monthly

**Next Meeting: August 15th @ 6pm**

