

**Glenshire Devonshire Residents Association  
Board of Directors Meeting  
Minutes  
March 13, 2019 6:00 P.M.  
at Glenshire Clubhouse 15726 Glenshire Dr, Truckee, CA 96161**

- I. Call to Order and Roll Call  
Board members present: Pam Stock // Peter Tucker // Jamie Brimer // Martha Frantz. Board members absent with notice: Carla Embertson. Staff present: Lori Kelley
- II. Pledge of Allegiance: Done
- III. Property Owner Comments: None
- IV. GDRA Board Member Comments:
  - Jamie presented a siding product to approve to use in Glenshire. Also updating that he is working with DRC to create approved building materials.
  - Peter stated that 2 board members moving in next one to three months. Board agreed to get word out re: positions open and need to fill
  - Jamie requested we put word out to get two more members on DRC
- V. Presentations:
  1. Annual Financial Review, McClintock Accountancy Corp.
    - Kendall from McClintock presented with power point
    - Q&A with Kendall and Board
  2. Bill Seline, Fire Chief, Truckee Protection District
    - Bill Seline Presented on Wildfire Preparedness & Truckee Fire Updates
    - Approx 3,000 calls per year, including ambulances
    - 9 of 20 most destructive fires happened in the last year
    - Nevada County is in the very high fire hazard severity zone so doesn't help with insurance
    - Fire season longer in Glenshire than other Truckee areas due to the quick snow melt and longer dryness
    - Prevent Disaster: 1.Fire Prevention: Fuel Management 2.Emergency Response: Nixle, etc. 3. Personal Responsibility: Create defensible space/no outdoor fires, etc.
    - Truckee Fire doing Fuel Reduction
    - Created Community Wildfire Protection Plan: Performing 40 acres of fuel reduction in Glenshire this year. Did 9 acres last year.
    - Brockway Fuel Break project 800 acres Martis area this year
    - New ordinance implemented June 1, 2019: when new escrow, a defensible space inspection is required to be done by Truckee Fire
    - Peter brought up GDRA dovetailing on this to enforce
    - 70% success with inspections where property owners comply
    - 22 of 36 wildfires last year from human cause and 13 from a campfire
    - No Campfires allowed! June – November in Truckee (doesn't apply to campgrounds)
    - Jamie recommended to include mandatory timer for gas burners in ordinance
    - Property Insurance: Get defensible space inspection, use local broker, send broker to Firewise USA website.
    - Wildfire documentary Tke High April 3 & 17-do eblast
    - Community Wildfire Mtg 4/24, Town Hall Livestream – eblast
    - Nevada Firesafe Council has funding for some expensive tree removals and seniors

- Glenshire would like to get a siren. Bill stated they would try and support this; however, feel it's not as effective as one would think. They are looking at a high/low European siren – will tell people where to tune in for emergency message-staff follow up. Thinks this would accomplish same thing and not cost as much.
- Truckee Fire can hold owners accountable for defensible space if it is within 100 feet from another house/garage
- Owner brought up how to handle easements. Bill said it's possible to include these in next grant, including roadside.

VI. Workshop and Discussion

Discussions will use the following format: (a) staff report, (b) board discussion (c) GDRA Homeowner comments (*comments can be limited to 3 minutes*) (d) board deliberation and action.

3. Firewise Community Designation

-Update on status and steps going forward – Emphasis on safety of residents

- Pam & Lori gave update on status and steps going forward – Collaborating with surrounding HOAs / requirement to
- Member: Jennifer: Is there a way to get green bins every week? Staff checked with Town and will check back in with Erica. Will be free 6 yd bins up to \$20,000. Town has \$70 discounted deal-Green Waste website eblast.
- Member: Adrian: Has read that what's destructive is when a fire burns as an urban fire and not a wildfire. Problem: firewood/construction piles materials/enclose in non-wood shed, store 30-100 ft from home. Peter invited Adrian to come to one of the CC&R meetings to give input on what to implement.
- Appointment of Firewise Council members.
- Discussion and possible adoption of Charter and/or MOU: Pam proposed we accept this draft as a charter for Firewise Council, as well as Approved 4 - 0 .

4. State Water Resources Control Board water storage application status

- Peter and staff gave update on status and steps going forward
- Adrian states he has documents stating there is an existing 1602 permit on file for lake trail

5. Fund transfer approval

-Assembly Bill 2912 now requires board approval for transfers over \$10,000

- Peter motioned to transfer funds between now and April 10, 2019 as stipulated by Lori: Approved 4 - 0.

6. Planning/Scheduling June/July Events:

- Firewise/Wildfire Preparedness Workshop
- Yard Sale Weekend
- Green Waste Day with Truckee Fire
- Dumpster Day
- Etc
  - Board discussed and agreed to host dumpster day and to all tentative dates provided by Lori

VII. Community Update Pulled #7 & 12(see below): Approved 4 - 0. Marty motioned to approve consent calendar #7 - 13: Approved 4 - 0.

7. Copies of Correspondence: Jamie wanted to thank staff for creating nice member letters
8. Design Review Committee Meeting Minutes

9. Monthly financial reports
10. TTCF Lake Fund Report as of 12/31/2018
11. Tahoe Truckee Community Foundation
12. Approval of Minutes of February 13, 2019 regular meeting
- 12b Peter gave an oral summary of what was covered in executive session:
  - Job descriptions
  - HR services
  - Insurance Renewal
  - Contract Renewal including Starkey's for annual meeting
  - Review and Damage Policy
  - DRC matters
  - Personnel and pending litigation matters
  - Confidential property discussion
13. Staff Report

VIII. Executive session

14. 2019 Contracts to review/approve
  - a. Revised Starkey's Food Truck (Annual Meeting)
  - b. Truckee HR Contracts
15. HR information from workshop for review
16. Insurance Renewal Quotes to review/approve
17. Review & Discuss Damage Policy
18. Parking Lot Quotes to review/discuss (Reserves Item)
19. Personnel Matters

**Discussion and possible action properties:**

20. 3-113
21. 4-083

**Consent items:**

22. Items Extended until late spring 2019
  - 1-009
  - 1-031
  - 4-026
  - 4-153
  - 4-184
  - 4-209
23. Minutes of February 13, 2019 executive session

List of properties with delinquent dues and assessments:

**As set forth in GDRA's Delinquent Assessment Collection Policy and by CA Civil code 5705, 5715, 5720 Glenshire has entered into a contract with Allied Trustee Services to collect Delinquent Assessments on the properties listed below:**

4-542

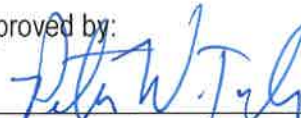
IX. Adjournment: 9:00 p.m.

Submitted by:



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Lori Kelley, Admin. Assistant

Approved by:



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Peter Tucker, Secretary