

**Glenshire Devonshire Residents Association
Board of Directors Meeting
Agenda
February 13, 6:00 P.M.
Glenshire Clubhouse 15726 Glenshire Dr, Truckee, CA 96161**

I. Call to Order and Roll Call

Board members: President: Pam Stock // Vice President: Carla Embertson // Secretary: Peter Tucker // Treasurer: Jamie Brimer // Director at Large: Martha Frantz

II. Pledge of Allegiance

III. Property Owner Comments

(Items not on the agenda)

This time is set aside for any GDRA member in good standing to address the board on any matter not on the agenda. Testimony related to any agenda item should be addressed at the time that item is considered. Each speaker will be limited to 3 minutes but speaker time may be reduced at the discretion of the board President. The board may take no actions on items brought up at this time but may request that they be placed upon the agenda for a future meeting.

IV. GDRA Board Member Comments

This time is set aside to provide any sitting member of the GDRA board to suggest / request new or previous items for future agendas. At this time GDRA board members may request that items on the agenda be moved on the agenda to serve the interest of the attending members of GDRA.

V. Presentation

1. Robert Womack, Town of Truckee, Emergency Services Coordinator
-Presentation on fire notification / evacuation

VI. Workshop and Discussion

Discussions will use the following format: (a) staff report, (b) board discussion (c) GDRA Homeowner comments (*comments can be limited to 3 minutes*) (d) board deliberation and action.

2. Firewise Community Designation
-Update on status and steps going forward – Emphasis on safety of residents
3. State Water Resources Control Board water storage application status
-Update on status and steps going forward
4. Fund transfer approval
-Assembly Bill 2912 now requires board approval for transfers over \$10,000

VII. Community Update

These items are updates on committees, community projects, and other items that may be of interest to the GDRA board of directors or the community. The GDRA board may choose to motion to consent that the items were reviewed or a board member or a member in attendance may ask to pull items for discussion.

Consent Calendar

5. Liability Insurance Policy Endorsements Received
6. Nevada County Housing Element Update
7. Copies of Correspondence
8. Design Review Committee Meeting Minutes
9. Monthly financial reports
10. Approval of Minutes of January 9, 2018 regular meeting
11. Staff Report

VIII. Executive session

(This time is set aside to discuss litigation, contracts with non-owners, owner discipline and personnel matters requested by any member who may be subject to a fine, penalty, or other form of discipline, and the member shall be entitled to attend the executive session.) Civil code 4935

Format:

Any person listed in this session has the right to attend, have the session kept private by asking the board to remove from the room any persons not involved with any individual subject. The board has the right to remove all parties except the property owner on title from the meeting. The board may ask staff to brief them on the subject. Owners will be limited to 3 minutes to comment but speaker time may be reduced at the discretion of the board President. The owner shall leave after they have made their statement and the board may deliberate on the subject. The board shall deliver a written (email, fax, first class or other similar) outcome of the deliberation within 5 days. (CC&R 13.06(d))

12. Job Descriptions Review
13. HR/Outside Contract Services
14. Insurance Renewal Review
15. 2019 Contracts to review/approve:
 - a. Starkey's Food Truck (Annual Meeting)
 - b. McClintock Accountancy Corp Annual Financial Review/Tax Returns Engagement Letter
16. Review & Discuss Damage Policy
17. Review & Discuss old DRC unfinished projects
18. Personnel Matters

Discussion and possible action properties:

19. 3-113
20. 4-083
21. 4-206

Consent items:

22. 1-009
23. 1-031
24. 2-041

25. 3-016
26. 3-116
27. 3-307
28. 4-153
29. 4-184
30. 4-209
31. 4-246
32. 4-588
33. 4-293
34. Minutes of January 9, 2019 executive session

List of properties with delinquent dues and assessments:

Properties that are more than 12 months delinquent or assessments and dues that are in excess of \$1,800 as set forth in GDRA's Delinquent Assessment Collection Policy and by CA Civil code 5705, 5715, 5720.

As set forth in GDRA's Delinquent Assessment Collection Policy and by CA Civil code 5705, 5715, 5720 Glenshire has entered into a contract with Allied Trustee Services to collect Delinquent Assessments on the properties listed below:

4-542

IX. Adjournment