

**Glenshire Devonshire Residents Association
Board of Directors Meeting
Agenda
November 14. 6:00 P.M.
Glenshire Clubhouse 15726 Glenshire Dr, Truckee, CA 96161**

I. Call to Order and Roll Call

Board members: President: Pam Stock // Vice President: Carla Embertson // Secretary: Peter Tucker // Treasurer: Jamie Brimer // Director at Large: Martha Frantz

II. Pledge of Allegiance

III. Property Owner Comments

(Items not on the agenda)

This time is set aside for any GDRA member in good standing to address the board on any matter not on the agenda. Testimony related to any agenda item should be addressed at the time that item is considered. Each speaker will be limited to 3 minutes but speaker time may be reduced at the discretion of the board President. The board may take no actions on items brought up at this time but may request that they be placed upon the agenda for a future meeting.

IV. GDRA Board Member Comments

This time is set aside to provide any sitting member of the GDRA board to suggest / request new or previous items for future agendas. At this time GDRA board members may request that items on the agenda be moved on the agenda to serve the interest of the attending members of GDRA.

V. Presentation

1. None

VI. Workshop and Discussion

Discussions will use the following format: (a) staff report, (b) board discussion (c) GDRA Homeowner comments (*comments can be limited to 3 minutes*) (d) board deliberation and action.

2. Approve 2019 minor budget amendment and final budget mailer
 - Board approved at October 10, 2019 final budget. Board approval needed for amended final 2019 budget which includes two changes: 1) reallocation of net income to grounds maintenance (snow blowing), 2) reallocation of net income to office equipment maintenance (copy machine).
 - Board to review and approve 2019 final budget mailer
3. State Water Resources Control Board water storage application
 - SWRCB is requiring GDRA to hire attorney to assist in our water storage application for which there is a February 1, 2019 deadline
4. Firewise Community Designation:
 - Update community on status and steps going forward
5. Lake Health Status
 - Update community on status and steps going forward

6. CC&R Committee
 - Update on status and steps going forward
 - Board to possibly adopt change to original Charter
 - Board to possibly appoint new committee members
7. Human Resources
 - Board to discuss and decide on next steps
8. Possible budget amendment to 2018 budget to transfer excess operating into reserves.
 - Excess operating funds are subject to taxes but carryover Reserve funds are not. Staff will prepare year projections to narrow in on exact amount of carry over, pending SWRCB/Lake legal fees, HR fees, etc.
 - Board needs to decide on the amount to move to Reserves
9. New GDRA Policies
 - The 2019 Budget Mailer is distributed to members in November 2018, which includes new and amended policies.
 - Board to discuss and possibly create/amend HOA policies – possibly re: recycle/green bins, trash/food storage
10. March 1, 2019 Shire content
 - Board to discuss and decide on some Shire content

VII. Community Update

These items are updates on committees, community projects, and other items that may be of interest to the GDRA board of directors or the community. The GDRA board may choose to motion to consent that the items were reviewed or a board member or a member in attendance may ask to pull items for discussion.

11. Copies of Correspondence
12. Design Review Committee Meeting Minutes
13. Monthly financial reports
14. Approval of Minutes of October 10, 2018 regular meeting

VIII. Executive session

(This time is set aside to discuss litigation, contracts with non-owners, owner discipline and personnel matters requested by any member who may be subject to a fine, penalty, or other form of discipline, and the member shall be entitled to attend the executive session.) Civil code 4935

Format:

Any person listed in this session has the right to attend, have the session kept private by asking the board to remove from the room any persons not involved with any individual subject. The board has the right to remove all parties except the property owner on title from the meeting. The board may ask staff to brief them on the subject. Owners will be limited to 3 minutes to comment but speaker time may be reduced at the discretion of the board President. The owner shall leave after they have made their statement and the board may deliberate on the subject. The board shall deliver a written (email, fax, first class or other similar) outcome of the deliberation within 5 days. (CC&R 13.06(d))

15. Staff review

Discussion and possible action properties:

- 16. 1-009
- 17. 3-078
- 18. 3-113
- 19. 3-116
- 20. 3-307
- 21. 4-026
- 22. 4-083
- 23. 4-155
- 24. 4-588

Consent items:

- 25. 1-031
- 26. 1-068
- 27. 3-029
- 28. 3-048
- 29. 4-153
- 30. 4-184
- 31. 4-209
- 32. Copies complaints
- 33. Minutes of October 10, 2018 executive session

List of properties with delinquent dues and assessments:

Properties that are more than 12 months delinquent or assessments and dues that are in excess of \$1,800 as set forth in GDRA's Delinquent Assessment Collection Policy and by CA Civil code 5705, 5715, 5720.

As set forth in GDRA's Delinquent Assessment Collection Policy and by CA Civil code 5705, 5715, 5720 Glenshire has entered into a contract with Allied Trustee Services to collect Delinquent Assessments on the properties listed below:

4-542

IX. Adjournment