

**Glenshire Devonshire Residents Association  
Board of Directors Meeting  
Agenda  
October 10, 2018 6:00 P.M.  
Glenshire Clubhouse 15726 Glenshire Dr, Truckee, CA 96161**

**I. Call to Order and Roll Call:**

Board members: President: Pam Stock // Vice President: Carla Embertson // Secretary: Peter Tucker // Treasurer: Jamie Brimer // Director at Large: Martha Frantz

**II. Pledge of Allegiance:**

**III. Property Owner Comments**

(Items not on the agenda)

This time is set aside for any GDRA member in good standing to address the board on any matter not on the agenda. Testimony related to any agenda item should be addressed at the time that item is considered. Each speaker will be limited to 3 minutes but speaker time may be reduced at the discretion of the board President. The board may take no actions on items brought up at this time but may request that they be placed upon the agenda for a future meeting.

**IV. GDRA Board Member Comments**

This time is set aside to provide any sitting member of the GDRA board to suggest / request new or previous items for future agendas. At this time GDRA board members may request that items on the agenda be moved on the agenda to serve the interest of the attending members of GDRA.

**V. Presentation**

1. No presentations

**VI. Workshop and Discussion**

Discussions will use the following format: (a) staff report, (b) board discussion (c) GDRA Homeowner comments (*comments can be limited to 3 minutes*) (d) board deliberation and action.

2. Lake Health

Why is this item on the agenda?

-To begin preparing an action plan and budget re: Lake Health

-To appoint a board member as head of Lake Health Committee (Motion needed)

- A local hydrology consultant plans to be present to help GDRA board with this process

- Solitude Lake Management has responded to RFP. Initial response included in board packet

3. Firewise Community Application Update

Why is this item on the agenda?

-To prepare and adopt an action plan which is needed in order for Truckee Fire to submit for our Firewise Community approval.

-To appoint a board member as head of Firewise Community Committee (Motion needed)

4. Re-Appoint members of the Design Review Committee,

Why is this item on the agenda?

To provide updates as provided by GDRA By-Law Article X and CC&R Article V, the GDRA board of directors is to annually appoint or re-appoint members of the Design Review Committee. The committee must be composed of not less than 3 but nor more than 5 members.  
Current members: Ron Boehm, Brian McEneaney, Jamie Brimer (Motion needed)

5. 2019 Final Draft Budget

Why is this item on the agenda?

-Board will discuss minor revisions of 2019 budget

-Approval is needed to adopt 2019 Final Draft Budget, directing staff to move forward with preparation of 2019 Final Draft Budget Mailer to be adopted at the November 2019 board meeting (Motion needed)

6. Bank Signature Cards

Why is this item on the agenda?

In order to remove resigned member and add new member as signors, the board needs to approve which directors are to be signors on all GDRA bank accounts, and which staff member can retrieve information only on all GDRA bank accounts. (Motion needed)

**VII. Community Update**

These items are updates on committees, community projects, and other items that may be of interest to the GDRA board of directors or the community. The GDRA board may choose to motion to consent that the items were reviewed or a board member or a member in attendance may ask to pull items for discussion.

7. Staff report

8. Copies of Correspondence

9. Design Review Committee Meeting Minutes

10. Monthly financial reports

11. Approval of Minutes of September 3, 2018 regular meeting and annual meeting, and September 18, 2018 special meeting

12. Important 2019 Community Association Law Updates

13. GM Working Group

**VIII. Executive session**

(This time is set aside to discuss litigation, contracts with non-owners, owner discipline and personnel matters requested by any member who may be subject to a fine, penalty, or other form of discipline, and the member shall be entitled to attend the executive session.) Civil code 4935

**Format:**

Any person listed in this session has the right to attend, have the session kept private by asking the board to remove from the room any persons not involved with any individual subject. The board has the right to remove all parties except the property owner on title from the meeting. The board may ask staff to brief them on the subject. Owners will be limited to 3 minutes to comment but speaker time may be reduced at the discretion of the board President. The owner shall leave after they have made their statement and the board may deliberate on the subject. The board shall deliver a written (email, fax, first class or other similar) outcome of the deliberation within 5 days. (CC&R 13.06(d))

14. Contract(s) / Quotes for snow removal: parking lot

15. Quote for snow removal: walkways/stairs/ramp/deck

16. Quotes for pool closing
17. Staffing

**Discussion and possible action properties:**

18. Unit 3 Lot 315
19. Unit 3 Lot 029
20. Unit 3 Lot 313
21. Unit 1 Lot 009
  - Unit 1 Lot 031
  - Unit 3 Lot 078
  - Unit 3 Lot 113
  - Unit 3 Lot 116
  - Unit 3 Lot 307
  - Unit 4 Lot 026
  - Unit 4 Lot 083
  - Unit 4 Lot 155
  - Unit 4 Lot 209
  - Unit 4 Lot 491
  - Unit 4 Lot 588

Consent items:

22. Copies complaints
23. Minutes of September 3, 2018, and September 18, 2018 executive session

List of properties with delinquent dues and assessments:

***Properties that are more than 12 months delinquent or assessments and dues that are in excess of \$1,800 as set forth in GDRA's Delinquent Assessment Collection Policy and by CA Civil code 5705, 5715, 5720.***

***As set forth in GDRA's Delinquent Assessment Collection Policy and by CA Civil code 5705, 5715, 5720 Glenshire has entered into a contract with Allied Trustee Services to collect Delinquent Assessments on the properties listed below:***

4-542

**IX. Adjournment**