

Glenshire Devonshire Residents Association
Board of Directors Meeting
Minutes
October 12, 2016 6:00 P.M.
at Glenshire Clubhouse 15726 Glenshire Dr, Truckee, CA 96161

- I. Call to Order and Roll Call:
Board members present: Mike Canney // Marty Frantz // Pam Stock // Jamie Brimer. Board member absent with notice: Sally Lyon. Staff present: Dan Warren, Lori Kelley.
- II. Property Owner Comments: *None*
- III. GDR Board member comments: *Jamie appreciated his article going into the Shire. Dan Warren, GM, would like to move forward with researching a strong defensible space plan and asked the board's authority.*
- IV. Presentations: *None*
- V. Consent Calendar: *Items 1 – 2. Mike motioned to consent item 1 & 2: Approved 3-0. GM pulled item 3 due to GM not being able to prepare and will put on next month's agenda.*
 1. Approval of minutes for regular board meeting Sept 28, 2016 and annual board meeting Sept 24, 2016
 2. Financial reports
 3. DRC Minutes
- VI. Workshop & Discussion:
 4. Noncompliance property inspections. Possible change to inspection policy: *GM presented re: history and current procedures. Discussed defining junk and when to write a letter. GM provided inspection Scenarios for discussion. Board discussed. Members input. Pam stated 5 members now on firewise committee and can help with defensible space program. Jamie motions we adopt:*
 - *Inspections Scenario 4: Items #13 - Upon transfer of property; #14 - Upon legitimate complaint; #15 - Upon DRC application filing; #17 - Upon easily noticed (gross, flagrant, glaring, obvious) violations when observed from a moving vehicle and subsequent follow-up; #18 - Annual inspections June 1 - June 15 with follow-up inspections and fines July 1 - July 15: Approved 3 - 0.*
 5. 2017 Budget: *Board discussed. Members input. Board agreed as follows: 1: Early pass discount: \$5 - Yes. 2. Family pass discount: No. 3. Current budget excess allocated as \$3530: Lake Trail/Open Space/\$25,000 capital improvements.*
 6. Setting date for Annual meeting in 2017: *Board & staff discussion. Suggestions – end of August or Weds after labor day -2 mtgs in one. Members input. Jamie motioned we hold annual meeting and followed by Sept regular meeting on the 1st Weds of September 2017. We will hold 1st meeting at 6 p.m. unless we have any objections by any board members: Approved 3-0.*
 7. Board to direct staff to contact Town of Truckee to request a police officer to perform traffic control during Truckee Thursdays 4pm to 8pm at the intersection of Donner Pass Rd and Glenshire Drive: *Board discussion. Member input re: volunteers should be available. Board directed. Jamie motioned staff contacted Truckee Thurs reps and cc Adam McGill re: requesting traffic control at Glenshire Dr and Donner Pass on Truckee Thursdays.*
 8. Clubhouse sun shades: *Board discussed. Members input. Board agreed for GM to discuss mechanical items with both contractors before deciding.*
- VII. Community Update: *Pam motioned to pull 10 & 11 and consent #9: Approved 3 – 0..*
 9. Copies of correspondence.
 10. Discussion of the best way for a member to contact a board member: *Jamie, Pam and Mike agreed to give out emails and cell # as well as be on the website (hiding actual email address).*
 11. Pond health update: *Board, staff, member discussion. Stacie offered to help with research. Board asked GM to respond now and include in letter that there are volunteers eager to help now. Bare dirt runoff into pond impacts quality and safe mulches to use.*

VIII. Executive session:

12. Snow removal contract for 2016 / 2017 winter. GDRA board to review three submitted proposals.
13. GDRA General Manager Employment agreement

Discussion and possible action properties:

14. Unit 3 Lot 167
15. Unit 4 Lot 130
16. Unit 4 Lot 407
17. Unit 4 Lot 494
18. Unit 4 Lot 328

Consent Items:

19. Copies of complaints
20. Minutes of September 28, 2016 executive session

List of properties with delinquent dues and assessments:

Properties that are more than 12 months delinquent or assessments and dues that are in excess of \$1,800 as set forth in GDRA's Delinquent Assessment Collection Policy and by CA Civil code 5705, 5715, 5720.

As set forth in GDRA's Delinquent Assessment Collection Policy and by CA Civil code 5705, 5715, 5720 Glenshire has entered into a contract with Allied Trustee Services to collect Delinquent Assessments on the properties listed below:

2-040 / 4-530 (previous owner) / 4-542

IX. Adjournment: 8:15 p.m. Next regular board meeting scheduled for November 9, 2016.

Submitted by:



Lori Kelley, Admin. Assistant

Approved by:



Marty Frantz, Secretary