

THE Shire

MAY 2013

Glenshire/Devonshire Residents Association Magazine



FEATURE ARTICLE | By Dan Warren, GDR General Manager

Another Spring in Truckee is upon us with its ever changing unpredictable weather. With this strange winter weather, we kept one of our tennis nets up all winter and had regular use on the courts starting in February. The playground and Lake Trail have also been getting a lot of use creating a great atmosphere around the clubhouse with people enjoying the windows of opportunities to enjoy life and the amenities at Glenshire. Speaking of amenities, the association was honored to be a site that hosted one of the copies of the Draft Environmental Impact Report (DEIR) for Canyon Springs development plan. With staff and board members being informed on the project, we were able to provide unbiased facts to inquiring residents. At the same time, the association reviewed the DEIR and commented on sections that did not address some possible negative impacts to our existing residents and wildlife. The Association will continue to be diligent in regard to any developments

that may affect the quality of life in Glenshire. We were happy to see that over 70 comment letters were filed on the Canyon Springs DEIR. It was good to see community involvement and concern over this project.

On the subject of community involvement, Glenshire has three (3) board seats up for election this year. This a great opportunity to help direct the Associations future. Don't think we are doing enough? Doing too much? Going the wrong direction? Calling the Association is one way to let your ideas be known but being on the board is the way to get things done. Included in this edition of The Shire are a couple of projects that the board has been working on. One is a copy of our updated Rules, and the other is our annual Financial Review. Please look over these documents to learn more about how our community runs.

This summer is shaping up to be very busy. For those who attended the April

10th GDR board meeting, the Town staff had a "question and answer" session about the upcoming Glenshire Road rebuild project and how it will effect traffic on Glenshire Drive. Once again the Town of Truckee Recycling department will be offering a "free" pine needle drop off at the dump—not for just one day but for two months from May 1st to June 30th!

Glenshire dumpster day is scheduled for May 18th. Truckee Day is once again the first Saturday in June being June 1st. Glenshire's annual Yard Sale Weekend is scheduled for June 8th and 9th. Also, you can check the Town of Truckee's web site for a list of hazardous materials drop off dates.

One last note, with the pool opening soon, please remember to review the pool policies. If you rent your house out, "Transfer of facility rights" forms need to be renewed annually. Contact the GDR offices to obtain a new form to fill out and submit.



The Shire is the official publication of the Glenshire/Devonshire Residents Association published by Creative Concepts Media + Marketing
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BOARD MEMBERS

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 Dan Engler, Vice President
 Don Boehm, Treasurer
 Charles Timinski, Secretary
 Martha Frantz, Director at Large

DESIGN REVIEW COMMITTEE

Ron Boehm
 John Hoekman

GDRA STAFF

Dan Warren, General Manager
 Lori Kelley, Administrative Assistant

CLUBHOUSE OFFICE

15726 Glenshire Drive
 Truckee, CA 96161
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CONTACT US

Main Office: 530.587.6202
 Pool Pass Office: 530.587.5519
 email: glenshire1@sbcglobal.net

BOARD OF DIRECTOR MEETING SCHEDULE

6:30pm at the Glenshire Clubhouse
 15726 Glenshire Drive

May 8, 2013
 June 12, 2013
 July 10, 2013
 August 14, 2013
 September 28, 2013 (10am Annual Meeting)
 October 2, 2013
 November 13, 2013

DESIGN REVIEW COMMITTEE MEETINGS

Design Review Committee (DRC) meets the 2nd and 4th Tuesdays of the month at 7am. DRC meetings will be canceled if no items are on the agenda 10 days in advance of the meeting.



2013 Property Maintenance Inspection Reminder

Annual visual property inspections have already started. Encouraging respect among neighbors, this program evolved from the overwhelming requests by membership to clean up Glenshire.

The goal of the program is to bring about compliance through education and identifying concerns by documentation. Courtesy letters are sent to new issues outlining expectations and governing documents. Any corrections are always given a workable time line. Although not the preferred choice, the association will levy fines on owners who have not responded to previous notices, serious violations or those who have re-occurring violations.

Visual inspections focus on:

- Yard nuisances: Junk piles, excess and/or disorganized outside storage. Please put it in your garage or dispose of it
- Off-street parking may not be excessive, random, or combined with outside storage. Please park on an approved, prepared parking surface such as pavement or gravel (Contact GDRA offices if you would like to expand your parking.)

- Mailbox location not allowed in construction buckets or shipping containers
- Maintenance of non-painted foundations, roof and house vents
- Storage of commercial vehicles and equipment
- Shielding of exterior lights
- Defensible space of yards and roofs
- Leaving garbage cans out
- Fences, sheds, kennels, and decks that are not approved and/or built out of non-compliance material
- Anything blatantly in violation of our governing documents

We encourage you to get an early start on yard projects, continuing to show respect for others. The greater the effort from membership, the more we all benefit. If you have any questions regarding this program, please call the office.

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Board Of Directors Election Scheduled For September 28, 2013 10am At The Clubhouse

The Glenshire Devonshire Residents Association is a non-profit mutual benefit corporation governed by an elected five-member Board of Directors. The directors serve in staggered terms of two years each. This year there are three positions open for election. Board members are elected by 1357 residents in the association.

Candidates Required

Glenshire Devonshire Residents Association is soliciting candidates for three (3) open positions on the Board of Directors (each serving a two-year term). If you are interested in serving your community, consider running for the Board. To prepare for service on the board, you are encouraged to read the Association's Governing Documents (CC&Rs, Bylaws, Articles of Incorporation, Architectural Guidelines and Rules and Regulations) and contact GDRA's General Manager, Dan Warren 530.587.6202 with your questions.

What is the Board's Authority?

First, check the Governing Documents! The Governing Documents of the association provide specific authorities and duties of the board. The Davis-Stirling Act and other related laws that regulate corporations also provide specific authority and responsibilities to the board. As a general outline, the board has the following authorities:

- Overseeing the association and its operations

- Setting association policies and rules and directing Management
- Making sound business decisions
- Directing and compensating its agents and employees
- Approving annual operating and reserve budgets
- Meeting regularly to review general business of the association and review monthly financial statements
- Conduct short and long range planning
- Build a positive sense of community

Board members are also required to:

1. Attend monthly board meetings and any special meetings
2. Prepare for the board meetings in order to make informed decisions
3. Work with groups/committees in the community to provide guidance
4. Develop community leadership by example
5. Work with other directors in a collegial relationship, presenting opposing views with professionalism and civility
5. Provide assistance and feedback to the officers to ensure successful operations
6. Continually strive to be better informed on the issues and laws to improve decisions

How can you help?

Be informed about how your association operates and how you can be an active participant. Attend board meetings and consider running for the board.

Directors are dedicated to the betterment of Glenshire Devonshire Residents Association. Any additional questions may be directed to Dan Warren, General Manager, at 530.587.6202.

Candidate applications and time lines:

Candidate applications are available online at glenshiredevonshire.com or at the association offices. All candidates must be an owner of record in the association, be in good standing with respect to all separate interests owned,

be current with association payments, and not subject to any suspension of membership privileges or in violation of CC&R's.

July 5, 2013 at 4pm

The deadline to submit a candidacy application. Applications must be received by July 5, 2013 in order to participate in August 14, 2013 candidates night and have name printed on ballot. This submission will include a recorded grant deed, as well as conflict of interest and good standing statement, which must be delivered to the Association at 15726 Glenshire Drive, Truckee, CA 96161.

August 14, 2013 at 6:30pm

Candidate Night Introduction / GDRA board meeting (held if more than three candidates apply).

September 28, 2013 at 10am

Annual Meeting at Glenshire Clubhouse and election results.

October 2, 2013 at 6:30pm

First Board Meeting & Election of Officers at Glenshire Clubhouse.

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SAVE THE DATE!

Truckee Home & Building Show

Sierra Health & Recreation Expo **REGIONAL GREEN BUILDING SYMPOSIUM**

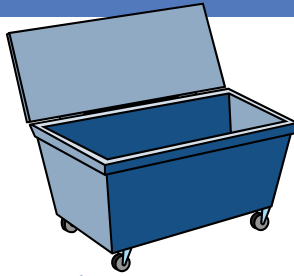


Memorial Day Weekend
Saturday & Sunday, May 25 & 26, 2013
(530) 587-3477
www.truckeehomeshow.com

Exhibits open 10 a.m. - 5 p.m. • \$6 Admission includes ALL EVENTS
At the Truckee High School • 11725 Donner Pass Rd. Truckee




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Admit two persons for the price of one with this ad.



Saturday, May 18, 2013 Spring Clean Up & Dumpster Day

Get rid of your junk! Free access to dumpsters for all GDRA members in good standing. Dumpsters will be available behind the Tennis Courts starting at 7:00 a.m. It is first come / first serve, until the dumpsters are full, ending at 2 p.m. PINE NEEDLES, YARD CLIPPINGS OR HAZARDOUS MATERIAL will not be accepted. Additional restrictions apply, please call the office for details.



Yard Sale Weekend June 8-9, 2013

Truckee's largest collective yard sale event happens in Glenshire! The annual yard sale weekend is June 8 & 9. The association will advertise in local papers and publish in the calendar sections. You may place neighborhood sale signs up, but please remove after the weekend. This is a great time to make some cash and give your unused items a new home.

Truckee Day June 1, 2013

Don't miss out on an opportunity to join your neighbors and show ownership, pride and respect to the beautiful place we call home. Check the Sierra Sun for more information.

Church Service

Faith Baptist Church meets every Sunday. Service is at 10:00 am. For more information, call Pastor Wood at 775.750.8856.

2013 Home & Building Show

Mark your calendar for the 21st Annual Truckee Home & Building Show on Memorial Day Weekend, Saturday and Sunday, May 25th and 26th. Doors open 10am to 5pm both days. You will find everything you need to build, remodel, landscape and decorate your High Sierra home all in one place — Truckee High School, 11725 Donner Pass Road, Truckee, CA 96161. Be sure to check out the presentations in the Green Building Symposium hosted by Contractor's Association of Truckee Tahoe. Truckee Donner Public Utility District will be on-site to answer your questions and hand out free compact florescent light bulbs to local customers.

Included in your \$6 admission is the Sierra Health & Recreation Expo (same dates, time and location) where you can learn about health, fitness, nutrition and explore the many recreation opportunities in Truckee and Lake Tahoe through interactive displays and speakers. The Healthy Living Forum, offering two days of presentations, is hosted by the Genesa Living Foundation. Get more information and discount tickets at www.truckeehomeshow.com or call 530.587.3477.

Lake Trail Fund Raising Campaign

We are approximately \$16,000 away from completing the last section of the trail! If you haven't made a donation to the Lake Trail yet, please do so and send it to the Glenshire Lake Trail Project, in care of the Truckee Tahoe Community Foundation, P.O. Box 366, Truckee, CA 96161. Stop by the clubhouse to view the color rendition of the lake and trail with boardwalk, bridge, signage, and landscaping. Better yet, take a quick stroll along the sections that have been completed.

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Clubhouse Dumpster

If you have extra garbage, please call to see if we have room in our dumpster. Please do not dump personal trash without permission. If there is room, we don't mind helping, but please ask!

FREE Pine Needle Drop Off May 1-June 30 At The Dump



Accepted: Pine Needles, Pine Cones, Lawn Trimmings, Garden Waste, Brush, Small Twigs & Branches, Wood Chips & Bark. **Not accepted:** Large Limbs or Branches; Food Waste; Pet Waste; Rocks/Dirt.

Do you have old electronics?
The dump accepts all electronics for free. Normal business hours apply.



New Paint? Replacing your roof? New siding?

CC&R 5.01 (a)(b)(c) allows the Design Committee and the General Manager to make a summary approval of any alteration on buildings, walls, decks, fences, and exterior structure alterations. No money or no application fees required — just no bright purple houses with polished aluminum roofs please. Please stop by the office and show us the changes to prevent compliance issues down the road.

Glenshire Lake

Recreational activities in or around the lake, such as swimming or ice-skating, are not endorsed or recommended by the association. The Association assumes no responsibility for any such use. Please enjoy the beauty, do not litter, and keep a close eye on your pets.

SOS Glenshire

Interested in preserving open space in your community? SOS (Saving Open Space) Glenshire is a local group partnered with Mountain Area Preservation, putting efforts toward preserving open space and the quality of life that we now enjoy. The currently proposed 185-parcel Canyon Springs development is at the forefront. With the plan headed toward the approval process, now is the time to get involved. SOS Glenshire may be contacted at www.sosglenshire.org

Advanced Dog Training Classes

Advanced classes are designed for people who have participated in a reward-based puppy or basic dog training class program and are ready take their dog or puppy to the next level of training. Class emphasis will be on strengthening focus around distractions, as well as teaching pets to respond at a distance. Continuing training and socialization of dogs will help transform them into a loving companion.

Instructor Jeanie Collins Duffield is a Certified Dog Trainer and Canine Behavior Consultant. She began her company, BEYOND OBEDIENCE, a puppy and dog behavior consulting and training business, in 1980. Jeanie can be reached at 530.400.DOGS (3647), Jeanie@beyondobedience.com or www.beyondobedience.com.

Jazzercise Has Come To Glenshire!

Get in shape for summer with Jazzercise classes starting in the Clubhouse Tuesday, Thursday and Friday mornings at 10:30. If you are not familiar with the program, it is an upbeat, choreographed hour of fun and fitness set to great tunes. To get new students started, unlimited classes are being offered at an introductory rate of \$30 for the first month.

Local instructors Karen, Sherri and Emily will take you through the paces. All three are Jazzercised trained and have been

teaching for years. Jazzercise classes are also offered Monday through Saturday mornings at 9:00 at the new Recreation Center. New students may join those classes for the first month at \$35.

So get moving and join Jazzercise! If you have any questions, please call Karen at 925-286-5316.

**We do not have use of the Clubhouse facility on TTUSD school holidays and snow days.*

Zumba® Fitness Dance Classes

Get ready to shimmy, shake, and groove Glenshire at the Clubhouse Monday and Wednesday mornings.

"Zumba is for everyBODY! I am a new Mom getting back into shape with Zumba, Michelle and I will help you get an effective and fun workout at whatever your fitness level."

Rates: First class is FREE!

\$10 - drop in rate

Monthly Unlimited Rate also available

Time: Monday and Wednesday mornings from 9:30-10:30am.*

Classes continue through Monday, June 17, 2013.

Instructors Contact Info:

Nora- NoraBeauchamp@Gmail.com
Michelle - MichelleFarrell@Prodigy.net

**We do not have use of the Clubhouse facility on TTUSD school holidays and snow days.*

Other Info...

Remember that Thursday is garbage day. Please keep your garbage cans secured and your dogs confined. It's a good idea to put your garbage out in the morning, not the night before. Remember that CC&R 6.07 states garbage containers need to be stored in an area not visible by others. Let's try to keep the garbage off of our streets and out of the open space.

McCLINTOCK ACCOUNTANCY CORPORATION

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TRUCKEE, CA 96160
TELEPHONE: 530-587-9221
FAX: 530-587-4946

INDEPENDENT ACCOUNTANTS' REVIEW REPORT

To the Board of Directors
Glenshire/Devonshire Residents Association, Inc.

We have reviewed the accompanying balance sheet of Glenshire/Devonshire Residents Association, Inc. as of December 31, 2012 and the related statements of operating and replacement fund revenue and expenses and changes in fund balances and cash flows for the year then ended. A review includes primarily applying analytical procedures to management's financial data and making inquiries of the Association's management. A review is substantially less in scope than an audit, the objective of which is the expression of an opinion regarding the financial statements as a whole. Accordingly, we do not express such an opinion.

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America and for designing, implementing, and maintaining internal control relevant to the preparation and fair presentation of the financial statements.

Our responsibility is to conduct the review in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. Those standards require us to perform procedures to obtain limited assurance that there are no material modifications that should be made to the financial statements. We believe that the results of our procedures provide a reasonable basis for our report.

Based on our review, we are not aware of any material modifications that should be made to the accompanying financial statements and supplementary information in order for them to be in conformity with accounting principles generally accepted in the United States of America.

Accounting principles generally accepted in the United States of America require that the Required Supplementary Information on Future Major Repairs and Replacements on page 10 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Financial Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. The required supplementary information has been compiled from information that is the representation of management. We have not audited or reviewed the required supplementary information and, accordingly, we do not express an opinion or provide any assurance on such required supplementary information.

Information for the year ended December 31, 2011 is presented for comparative purposes only and was extracted from the financial statements for that year, on which our accountants' review report was dated February 29, 2012.



McCLINTOCK ACCOUNTANCY CORPORATION
Tahoe City, California
March 11, 2013

GLENSHIRE/DEVONSHIRE RESIDENTS ASSOCIATION, INC.

Exhibit A

BALANCE SHEETS

December 31, 2012 (with comparative totals for 2011)

(See Independent Accountants' Review Report)

	2012			2011
	Operating Fund	Replacement Fund	Total	Total
ASSETS				
Cash and equivalents, including \$42,745 and \$38,820 held as security deposits in 2012 and 2011 (Note 5)	\$ 309,341	\$ -0-	\$ 309,341	\$ 274,774
Cash equivalents including certificates of deposit, designated for future major repairs and replacements (Note 6)	-0-	508,455	508,455	416,512
Dues receivable, less allowance for doubtful accounts of \$6,424 in 2012 and \$4,099 in 2011	234,213	-0-	234,213	263,030
Insurance claim receivable	88,681	-0-	88,681	-0-
Prepaid expenses and other assets	3,385	-0-	3,385	7,535
	<u>635,620</u>	<u>508,455</u>	<u>1,144,075</u>	<u>961,851</u>
Property and equipment	116,938	-0-	116,938	105,505
Less: accumulated depreciation	(95,928)	-0-	(95,928)	(90,288)
Net property and equipment	<u>21,010</u>	<u>-0-</u>	<u>21,010</u>	<u>15,217</u>
Total Assets	<u>\$ 656,630</u>	<u>\$ 508,455</u>	<u>\$ 1,165,085</u>	<u>\$ 977,068</u>
LIABILITIES AND FUND BALANCES				
Liabilities				
Accounts payable	\$ 7,317	\$ -0-	\$ 7,317	\$ 11,260
Accrued liabilities	119,493	-0-	119,493	15,559
Design review committee and other deposits (Note 5)	43,545	-0-	43,545	39,320
Deferred income	375,048	-0-	375,048	373,150
Total Liabilities	<u>545,403</u>	<u>-0-</u>	<u>545,403</u>	<u>439,289</u>
Fund Balances				
Operating fund	111,227	-0-	111,227	121,267
Replacement fund	-0-	508,455	508,455	416,512
Total Fund Balances	<u>111,227</u>	<u>508,455</u>	<u>619,682</u>	<u>537,779</u>
Total Liabilities and Fund Balances	<u>\$ 656,630</u>	<u>\$ 508,455</u>	<u>\$ 1,165,085</u>	<u>\$ 977,068</u>

GLENSHIRE/DEVONSHIRE RESIDENTS ASSOCIATION, INC.

Exhibit B

STATEMENTS OF OPERATING REVENUE, EXPENSES
AND CHANGES IN FUND BALANCE

For the Years Ended December 31, 2012 and 2011

(See Independent Accountants' Review Report)

	2012	2011
Revenue		
Members' dues	\$ 373,175	\$ 373,175
Less: dues allocated to replacement fund	(105,000)	(95,000)
	<u>268,175</u>	<u>278,175</u>
Design review committee fees	3,350	3,400
Late charges and transfer fees	26,041	29,887
Rental and class fees	30,404	31,329
Estimated insurance claim proceeds (Note 8)	109,000	-0-
Concessions sales, net of costs of goods sold of \$2,615 and \$3,418 in 2012 and 2011	1,347	534
Interest income	544	362
Non-compliance fees	11,950	8,803
Miscellaneous revenue	8,549	8,010
	<u>459,361</u>	<u>360,500</u>
Expenses		
Salaries - admin/pool/maintenance	176,772	151,325
Benefits, payroll taxes and workers compensation	48,354	40,053
Grounds/pools maintenance and supplies	17,151	24,975
Insurance	28,348	24,370
Clubhouse maintenance and supplies	14,710	16,803
Utilities	25,708	30,591
Professional services	5,309	21,271
Administrative services and supplies	27,572	32,482
Estimated insurance claim expenses (Note 8)	110,000	-0-
Miscellaneous	997	769
Lake trail expenditures	2,211	2,960
Bad debt expense	6,265	5,905
Depreciation expense	5,640	6,249
Provision for income taxes (Note 4)	362	489
	<u>469,400</u>	<u>358,242</u>
Revenue Over (Under) Expenses	(10,040)	2,258
Fund Balance, Beginning of Year	121,267	119,009
Fund Balance, End of Year	<u>\$ 111,227</u>	<u>\$ 121,267</u>

GLENSHIRE/DEVONSHIRE RESIDENTS ASSOCIATION, INC.

STATEMENTS OF REPLACEMENT REVENUE,
EXPENSES AND CHANGES IN FUND BALANCE

Exhibit C

For the Years Ended December 31, 2012 and 2011

(See Independent Accountants' Review Report)

	2012	2011
Revenue		
Members' dues	\$ 105,000	\$ 95,000
Interest income	1,118	1,460
	<u>106,118</u>	<u>96,460</u>
Expenses		
Clubhouse fixtures and equipment	14,175	2,538
	<u>14,175</u>	<u>2,538</u>
Revenue Over Expenses	91,943	93,922
Fund Balance, Beginning of Year	416,512	322,590
Fund Balance, End of Year	<u>\$ 508,455</u>	<u>\$ 416,512</u>

GLENSHIRE/DEVONSHIRE RESIDENTS ASSOCIATION, INC.

STATEMENTS OF CASH FLOWS

Exhibit D

For the Year Ended December 31, 2012 (with comparative totals for 2011)

(See Independent Accountants' Review Report)

	2012			2011
	Operating Fund	Replacement Fund	Total	Total
Cash Flows from Operating Activities:				
Revenue Over (Under) Expenses	\$ (10,040)	\$ 91,943	\$ 81,903	\$ 96,180
Adjustments:				
Depreciation	5,640	-0-	5,640	6,249
Change in assets other than cash and property & equipment	(55,714)	-0-	(55,714)	(12,554)
Change in payables and other liabilities	106,114	-0-	106,114	4,542
Total adjustments	<u>56,040</u>	<u>-0-</u>	<u>56,040</u>	<u>(1,763)</u>
Net Cash Provided by Operating Activities	<u>46,000</u>	<u>91,943</u>	<u>137,943</u>	<u>94,417</u>
Cash Flows from Investing Activities:				
Acquisition of equipment	(11,433)	-0-	(11,433)	-0-
Net Cash Used for Investing Activities	<u>(11,433)</u>	<u>-0-</u>	<u>(11,433)</u>	<u>-0-</u>
Net Increase in Cash and Equivalents	34,567	91,943	126,510	94,417
Cash and equivalents- Beginning of Year	274,774	416,512	691,286	596,869
Cash and equivalents - End of Year	<u>\$ 309,341</u>	<u>\$ 508,455</u>	<u>\$ 817,796</u>	<u>\$ 691,286</u>
Supplementary Cash Flow Information:				
Income taxes paid	<u>\$ -0-</u>	<u>\$ -0-</u>	<u>\$ -0-</u>	<u>\$ -0-</u>

GLNSHIRE/DEVONSHIRE RESIDENTS ASSOCIATION, INC.

NOTES TO FINANCIAL STATEMENTS

December 31, 2012 and 2011

(See Independent Accountants' Review Report)

1. Form and Nature of Organization

Glenshire/Devonshire Residents Association, Inc. is a non-stock, non-profit corporation organized in February 1969 under the laws of the State of California. The Association is a homeowners association supported by annual assessments of the 1,357 lots within the Glenshire/Devonshire subdivisions in Truckee, California. The Association was organized to provide the management services and maintenance of certain common use areas within the subdivision. The Association derives a significant portion of its revenue from dues assessments that are levied annually against each lot within the development.

2. Summary of Significant Accounting Policies

A. The Association's governing documents provide certain guidelines for controlling its financial activities. To ensure observance of limitations and restrictions on the use of financial resources, the Association maintains its accounts on the fund accounting basis. Financial resources are classified for accounting and reporting purposes in the following funds established according to their nature and purpose:

Operating Fund - Used to account for financial resources available for the general operations of the Association.

Replacement Fund - Used to account for financial resources designated for future major repairs and replacements.

B. Real property and other common property acquired from the developer and related improvements to such property are not reflected on the Association's financial statements. This property includes tennis courts, swimming pool, clubhouse and approximately 200 acres of common land. The Association capitalizes personal property at cost and depreciates it using the straight-line method over its estimated useful life of 3 to 15 years.

C. Deferred income represents dues billed in the current period applicable to the following period.

D. Association members are subject to annual dues to provide funds for the Association's operating expenses and major repairs and replacements. Dues receivable at the balance sheet date represents fees due from property owners. The Association's policy includes, among other things, assessing a late charge on delinquent payments and placing liens on the property of homeowners whose assessments are delinquent, with the right to proceed with non-judicial foreclosure proceedings if necessary. An allowance for doubtful accounts is created when an account's collectability is uncertain. Accounts are written off when the Association

NOTES TO FINANCIAL STATEMENTS

December 31, 2012 and 2011

(See Independent Accountants' Review Report)

is notified that it is a bad debt, such as after a bankruptcy or foreclosure proceedings. Fine income is recognized as revenue when collected due to the uncertainty surrounding the collection of those amounts.

E. Interest earned on replacement fund investments is recorded as income in that fund. Any related income tax is recorded as an expense of the operating fund.

F. The Association has elected to be taxed on net operating income as a regular corporation. However, certain elections are made to substantially reduce or eliminate income taxes on net member income. In general, dues allocated for future major repairs and replacements can be set-aside on a tax-free basis if applicable guidelines are followed. Additionally, all other amounts received by the Association, such as bank interest income, are taxed, net of related expenses, for federal and state purposes. The Association's three previous federal tax returns and four previous state tax returns are available for examination by the taxing authorities.

G. For purposes of the Statements of Cash Flows, cash and cash equivalents are defined as all cash in checking and money market accounts and short-term (six months or less) or highly liquid certificates of deposit.

H. The carrying amounts of financial instruments, including cash, certificates of deposit, accounts receivable and accounts payable approximate their fair value due to the short term maturities of these instruments.

I. The preparation of financial statements in accordance with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

3. Concentration of Credit Risk

The Association maintains demand and certificate of deposit accounts at various local banks. At December 31, 2012, the aggregate balance of these accounts exceeded federally insured limits by \$98,765. At December 31, 2011, the aggregate balance of these accounts did not exceed the federally insured limits.

The Association invests a portion of its cash in a money market mutual fund that holds primarily commercial paper, certificates of deposit, and U.S. government backed securities. Money market mutual fund holdings are not federally insured.

GLENSHIRE/DEVONSHIRE RESIDENTS ASSOCIATION, INC.

NOTES TO FINANCIAL STATEMENTS

December 31, 2012 and 2011

(See Independent Accountants' Review Report)

Financial instruments that potentially subject the Association to credit risk consist principally of members' dues receivable. Dues receivable at December 31, 2012 and 2011 were primarily from members who live in the Glenshire/Devonshire subdivision or whose primary residence is within the State of California.

4. Income Taxes

The provision for income taxes is as follows:

	2012	2011
Federal	\$ 208	\$ 336
State	154	153
	\$ 362	\$ 489

5. Design Review Committee Deposits

Members are required to advance security deposits for construction and pay a fee to the Association to ensure that construction is completed in accordance with the guidelines established by the Association's Design Review Committee. The security deposits are refundable upon satisfactory completion of construction. In addition, the Association retains deposits for clubhouse rentals.

6. Future Major Repairs and Replacements of Common Area

The Association's CC&Rs provide for the Association to assess members for the acquisition, improvement and maintenance of common properties, primarily the clubhouse, tennis courts, swimming pool and surrounding parking area.

The amount of dues allocated to the replacement fund is based on a reserve study prepared by management and approved by the Board of Directors. The Association's policy is to fund for replacements over the estimated lives of the respective assets. Actual replacement costs and timing may vary from these estimates and the variations may be material. Therefore, amounts accumulated in the replacement fund may not be adequate to meet future needs. If additional funds are needed, the Association has the right, subject to any necessary member approval, to increase regular dues or levy special assessments. It may also delay major repairs and replacements until funds are available.

GLENSHIRE/DEVONSHIRE RESIDENTS ASSOCIATION, INC.

NOTES TO FINANCIAL STATEMENTS

December 31, 2012 and 2011

(See Independent Accountants' Review Report)

7. Interfund Activity

The Association maintains an operating fund and replacement fund. At various times during the year, there is a receivable/(payable) between the funds. There were no amounts due between the funds at December 31, 2012 or 2011.

8. Storm Damage

During 2012, a severe storm inflicted significant damage to the Association's clubhouse ramp. As of December 31, 2012, the amount of damage incurred is estimated by management to be approximately \$110,000. The Association's insurance policy covers all repair costs in excess of the policy's deductible.

9. Subsequent Events

Subsequent events have been evaluated by management through March 11, 2013, the date that the statements were available for issuance.

GLENSHIRE/DEVONSHIRE RESIDENTS ASSOCIATION, INC.

Schedule 1

REQUIRED SUPPLEMENTARY INFORMATION ON FUTURE MAJOR REPAIRS AND REPLACEMENTS

December 31, 2012

(Unaudited)

(See Independent Accountants' Review Report)

The Association's management updated a study in 2012 to estimate the remaining useful lives, the lives after replacement and the replacement costs of the components of common property. The estimates were based on management's and contractors' estimates and historical costs. Estimated current replacement costs do not take into account the effects of inflation between the date of the study and the date that the components will require repair or replacement.

The Association does not designate the balance in the replacement fund by component. The total funds available for major repairs and replacements were \$508,455 at December 31, 2012. The 2013 budget includes \$50,000 of dues to be allocated to the replacement fund.

The following table is based on the study and presents significant information about the components of common property.

Component	Remaining Life (Years)	Life After Replacement (Years)	Current Replacement Cost
Clubhouse	0-32	10-70	\$ 1,413,297
Grounds	1-19	10-44	384,352
Main pool	3-15	7-24	154,975
Office	1-10	5-10	17,633
Wading pool	1-7	9-20	41,609
			\$ 2,011,866



Glenshire Devonshire Residents Association Adopted Rules Amendments (effective April 30, 2013)

At the regularly scheduled GDRA Board Meeting held on January 9 2013, the GDRA board adopted the following rules in accordance with California Civil Code 1357. The adopted Rules will take effect on April 30, 2013.

Highlights of some of the new rules include:

- Sections to reduce the chance of wild fires.
- Section 3.02 prevents smoking on GDRA grounds.
- Section 3.15 increased the size for non-committee approved tree removal from 4" dbh to 10" dbh.
- Section 3.05 prevents perpetual yard sales.
- Section 3.15 eliminates blue, pink and orange tarps.
- Section 3.08 addresses the storage of non-resident vehicles.
- Section 2.02 adds items that do not require DRC applications and approval, including animal resistant trash enclosures.

Please read through and familiarize yourselves with the below changes. If you have any questions you can call the GDRA offices for further explanations 530.587.6202. Thank You.

A new index has been added with numbering to help quickly locate particular items

Addition to section 1.05:

Structures, Parking, Setbacks

"All other setbacks are the same as required by the Town of Truckee Building Codes for residential structures and ancillary structures."

Addition to Section 1.09(g): (to keep current with architectural trends in materials)

Roofs

Includes: engineered or aged to a non reflective complimentary tone

Addition to section 2.01 (changes help define structures and types of structures)

Decks, Sheds, Enclosures, Lean-tos, Walkways, Play Structures, Trash Enclosures, Moving & Storage Containers, Screening

This section now includes play structures and Lean-tos.

"Any structure over 120sq ft may be defined as an Addition, Carport, Barn, Garage or House"

- (b) Moving and temporary storage containers may be stored on an owner's property for no more than 14 days by any one owner in any given year. No more than two containers shall be present at any one given time. Locations containers may be placed are the same as those for vehicle parking.

Additions to Section 2.02 Projects that do not need DRC approval (helps define when a DRC application is needed while giving owners the freedom to construct simple projects without the need to file an application)

- (f) One (1) trash enclosure that is of an animal resistant construction as approved by TTSD. (Colors other than those that match house may be approved by summary approval of the GDRA General Manager).
- (g) Any full or partial replacement of any existing structure so long as replacement meets original plans approved by Glenshire/Devonshire's Design Review Committee.
- (h) Solid surface walkways, patios or landscaping not exceeding 400 square feet.
- (i) Yard art, play and other structures that are less than 6 feet from the ground in height, less than 60 square feet in coverage and less than 3 in quantity.
- (j) Clothes lines erected in a back or side yard not exceeding 7' in height do not need DRC approval (there was no height limit in prior rules).
- (k) Landscape berms less than 36"

Additions to Section 2.03: (defines spite fences, locations of fences and types of materials)

Fences, Walls, Berms, Hedges, Kennels and Horse Corrals

5. Back yard fences, walls, and hedges may be constructed to a maximum of six feet in height. The six foot height limit is not to extend past the front or side of the house or garage respectively in a line parallel with any adjacent street.
6. Fences may not be constructed as or construed to be constructed as a spite fence and as being so any approved fences are normally asked to enclose an area or serve a purpose other than as one that could be defined as being placed for spiteful reasons.
7. Fencing adjacent to open space areas should be of a wood-rail or open wire type.
- (d) 1. Metal gates and metal fencing are permitted provided that all galvanized metal is painted or coated except as provided by in this section under horse corrals. Chain link fencing will not be approved for any new fence or kennel construction.
7. Privacy slats in existing chain link fences must be approved by the DRC or association staff before installation.

New Section 3.01: (helps define acceptable public behavior)

Nuisances and Conduct

- (a) Obnoxious or offensive activity will not be allowed on any property or any portion thereof, nor shall anything be done which shall be or become an annoyance or a nuisance to the neighborhood.
- (b) No improper conduct, obscenities, verbal or physical threats by owners, residents, tenants, family and may be dangerous, create a health or safety problem, create a hostile environment or disturbance of others or guests will be tolerated. Actions by any person of any nature, particularly in the common areas, that may be dangerous, create a health or safety problem, create a hostile environment or disturb others are not permitted. These include noise, intoxication, quarreling, harassment, threats, picketing, fighting, offensive or abusive language or rowdy and mischievous behavior.
- (c) GDRA Staff members are to be treated in a courteous and considerate manner at all times. No staff member shall be reprimanded, threatened, or harassed in any way by an owner, his or her residents, tenants, family and/or guests.
- (d) The Association considers a violation of any of the foregoing rules a serious violation which will subject the violating Owner to immediate disciplinary action. Said disciplinary action shall include possible imposition or a monetary penalty, suspension of voting and or suspension of privileges for use of the common area association facilities.

New Section 3.02 (helps define acceptable behaviors, addresses potential fire danger in open space)

Smoking and drug use on Common Areas

Smoking of any type is not allowed on any GDRA Common Areas. The illegal use of prescription or non prescription drugs is not allowed at any time on GDRA Common Areas.

Additions to Section 3.04 (helps keep common space clean)

Posting of materials on Common Space

In order to preserve the aesthetics throughout the common area in the community and to inhibit littering within the community any posted materials on property owned by GDRA must have permission prior to posting. The Board of Directors, the Design Review Committee or the Association management staff shall determine if items may be posted based upon location, duration of time, size, community benefit and any special consideration specific to proposed posting.

New Section 3.05 (helps define garage sales)

Garage / Yard Sales

- (a) Garage / Yard Sales may not exceed more than one weekend in any one month period. Sale must be attended at all times by a person responsible for the event during advertised hours not to be prior to 8:00am or later than 7:00pm.

- (b) At the end of the advertised event or three days, whichever occurs first, all items associated with the sale must be removed from a location that would place items in violation of CC&R 6.15, "Storage of Personal Items".
- (c) At no time other than during an active Garage / Yard Sale may personal items that include but are not limited to , washers, dryers, refrigerators, exercise equipment, mattresses, bed frames, automotive parts, and others be left in a visible location with or without a for sale sign.
- (d) At any time personal items are left in a visible location, fines may be imposed per item per day until violation is corrected, pursuant to CC&R Article XIII.

New Section 3.06 (helps bring us in line with local and state defensible space laws)

Defensible Space

- (a) No owner or resident shall permit any condition to exist on his or her Lot, including and without limitation to: trash piles, excessive piles of pine needles / tree / yard debris or weeds which creates a fire hazard or is in violation of State or Local Fire Department regulations.
- (b) Weeds and grasses shall be maintained to a height of no more than 6" on any lot.
- (c) The burning of organic debris shall be permitted on Lots only in compliance with all local governmental fire safety regulations. Owners are responsible to ensure conditions exist that minimize the amount of smoke that is produced and that the drift of the smoke has minimum effect on their neighbors.

Changed Section 3.07 (helps define what is allowable in common space)

Use of Motorized Vehicles

The use of any motorized vehicle(s) is not permitted at anytime on any Association owned property other than designated parking areas. This includes but is not limited to the use of motorbikes, ATV and snowmobiles. Parking areas are limited to currently registered street legal vehicles operated by a licensed driver.

Addition to Section 3.08 (Keeps properties from turning into parking lots or storage lots)

Parking

- (d) Ownership of vehicles: (added commercial vehicle over 14,000gvw.) Visible vehicles must be owned by owners or assigned tenants of the property vehicles are parked or stored upon. GDRA reserves the right to ask for registration of vehicles to determine ownership.

Re-written Section 3.09 (further defines acceptable pet ownership and behavior)

Animal Raising and Keeping

Pets that may be kept within the properties are those allowed by Town of Truckee's ordinance that pertains to Animal Raising and Keeping provided that:

- (a) Pets are of such nature as not to interfere with the safety and comfort of neighboring residents. This includes but is not limited to: unreasonably loud noise, noise at unreasonable hours, trespass and destruction of landscaping or personal property.
- (b) Pets are not to be bred or maintained for any commercial purpose.
- (c) Any violation of the Town of Truckee's code describing Animal Raising and Keeping can be enforced as a violation of GDRA's rules and regulation. The violation may also result in a formal complaint being filed to the Town of Truckee by GDRA management or Board of Directors.
- (c) Pet owners are responsible for clean up and removal of all fecal matter deposited by their pet on land owned by GDRA. Owners may be fined for violation and charged for clean-up.
- (d) All Town of Truckee leash laws apply on land owned by GDRA and may be enforced by GDRA, the Town of Truckee Animal Control Department and any government agency with the authority to enforce violations of the law.
- (f) Horses may only be kept on lots in unit one that are one acre or larger.

Addition to Section 3.11 (re-enforces CC&R 6.09)

Exterior Lighting

- (a) All exterior lighting shall be directed downward and the light source shall be fully shielded with opaque material(s).
- (b) Illumination of all exterior lighting shall not exceed property boundaries or become a nuisance to adjacent property owners. All outside lighting, if determined to create light trespass or nuisance may be required to be shielded, relocated or removed.
- (c) For the purposes of section the word "light trespass" means being able to see a shadow produced by any one source anywhere on the neighboring property or public right of way.

Re-written Section 3.12 (to reflect current laws)

Outdoor Antenna/Satellite Dishes

The Association follows the guidelines of the Federal Communications Commission. (47 C.F.R. Section 1.4000)

The rule (47 C.F.R. Section 1.4000) has been in effect since October 1996, and it prohibits restrictions that impair the installation, maintenance or use of antennas used to receive video programming. The rule applies to video antennas including direct-to-home satellite dishes

that are less than one meter (39.37") in diameter, TV antennas, and wireless cable antennas. The rule prohibits most restrictions that:

- (a) Unreasonably delay or prevent installation, maintenance or use;
- (b) Unreasonably increase the cost of installation, maintenance or use; or
- (c) Preclude reception of an acceptable quality signal.

Foregoing the above stated:

1. Satellite dishes larger than one meter require approval from the DRC and are subject to location and screening requirements.
2. Masts higher than 12 feet above the roofline may be subject to local permitting requirements for safety purposes.
3. Satellite dishes or antennas not attached to the main body or deck of the house may require screening/painting and can be approved by the Association office or DRC committee.

Re-written Section 3.15 (to define acceptable tarp colors)

Tarps

All visible exterior tarps shall be of a natural or neutral color. Recommended colors include: camouflage, and brown. Colors not allowed include: blue, orange, red or other bright colors that have sharp contrasts to the surroundings or adjoining residences.

Re-written Section 3.16 (to help with defensible space work)

Trees

The diameter for tree removal without Glenshire permission increased from 4" diameter to 10" diameter.

New Section 5.01 (to reflect current state laws)

Election Procedures

Certain aspects of Election procedures in Common Interest Developments are required by Civil Code 1363.03. This section is not to preclude the section on voting established in the Glenshire Bylaw or as required by any new or existing laws.

New Section 5.02 Equal Access to Association media

Election Procedures

- (a) Upon nomination to run for the GDRA board of directors all qualified candidates will have access to publish a standard biographical sketch, not to exceed 150 words, in the August addition of the official GDRA news publication at this time known as "The Shire". This may be accompanied by a single photo of the nominee. The layout of the biography and photo shall be chosen by the Association Management and equal to all candidates.
- (b) Candidates shall also have one time access to publish the same biographical sketch and photo in an official electronically distributed news letter. GDRA management has the right to electronically distribute this information a single time, at a time of their choosing, to be the same for all candidates, between the time the candidates are nominated and the annual election.
- (c) The content of the candidate's biographical sketch may not be edited or redacted so long as the content is reasonably related to the election

and is not in violation of the Associations Conduct rules.

- (d) In order for Candidate to have their names printed on the ballot they must have nomination papers filed at the association offices by the Friday proceeding the normally scheduled July GDRA board meeting.

New Section 5.03 Candidate access to Association common area

Election Procedures

- (a) All qualified candidates shall have a single time access of use of the Clubhouse for campaigning purposes at no charge. This is in addition to the “Candidate meeting” normally scheduled in August. Rules and terms of use apply during candidate use of Clubhouse.\
- (b) Candidates may place no more than 25 campaign signs on GDRA common space during any one election. Signs may not exceed 18”X24” in size. Signs may not be placed more than 45 days preceding an election and must be removed within 15 days after the election. Signs may not interfere with the daily operations of the Association.
- (c) Candidates may place one campaign poster, not to exceed 8.5”X 11” in a bulletin board maintained by the Association. Location must be approved by GDRA management staff.

New Section 5.04

Campaign funding

As described in CA Civil Code 1363.04 Association funds shall not be used for campaign purposes in connection with any association board election.

New Section 5.05

Nomination of Directors

- (a) In order to be eligible for nomination and election to the Board, the Association secretary must certify that the candidate is a Member is in good standing with the Association and is current in the payment of his or her Assessments, both at the time of nomination and election.
- (b) Candidate Qualification & Eligibility: The Board of Directors shall consist of five (5) persons who shall be Owners of Lots who:
1. Must be a property owner of the GDRA Association.
 2. Only one Owner per lot or multiple lots may serve on the board at the same time.
 3. Owner must be documented on the Grant Deed and own at least 25% of interest.
 4. Married couples may not serve on the board at the same time.
 5. Property is in compliance.
 6. Is not engaged in legal action with the Association.
 7. Submitted an Application before designated deadline advertised in The Shire or Association web site.
 8. Member must be in “good standing”. Good Standing is defined as; all annual assessments, special assessments, fines are paid in full and the member is not subject to any suspension of membership rights based on the above.

- (c) Nomination Process: Any member that meets the qualifications stated in section (b) is eligible to run for a vacancy in the annual board of director election.

The Association will announce to membership through association media when applications are available and the deadline to submit an application. The announcement will not be less than 45 days of the deadline to submit for candidacy.

- (d) Voting Material: The ballot or proxy is not to be signed by the owner, but is to be placed in the “ballot envelope”, which is then seal and placed in the envelope address to the Election Inspector.

If voting owner is concerned about Identity Fraud and does not want to sign the outside of the Election Inspector Envelope, the owner may sign the ballot or proxy and release the Association of any “Secret Ballot” liability. Membership should know ballots will only be viewed by the Election Inspector(s) unless so ordered by legal action.

New Section 5.06

Election Recount

Only the board or candidate may request a recount. In order for a recount to occur the differential between candidates must be twenty (20) votes or less. A \$500 deposit by the candidate must be paid to cover the cost occurred by the inspectors. If the recount changes the outcome of the election the deposit will be refunded in full.

New Section 5.07

Selection of Election Inspectors

The GDRA Board of Directors will appoint one or three election inspectors at an open meeting and prior to the distribution of the ballot material to membership. The Board may appoint the Association manager, Administrative Assistant, legal counsel or the associations CPA or any other party the Association has a contract with providing they are not a board member, nominee, or related to a nominee running for the board. Any accountant retained to perform such services shall have the full powers of an inspector of elections appointed by the Board pursuant to section 7614 of the California Corporations Code.

The voting power of the Association is 1357. The inspectors shall determine the number of voters entitled to vote. One ballot is permitted for each lot owned. Cumulative voting is not allowed. One vote is allowed for each board vacancy or ballot measure. No minimum quorum is required.

- (e) Record Date: The record date for members entitled to receive notice of any election, as well as entitled to vote shall be twenty-four (24) hours before the election. It will be the owner’s responsibility to provide proof of ownership if the Association has not received documentation from the title company regarding a change in ownership. Any owner who has not paid their annual assessment or is not in “good standing” their ballot will not be counted.

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(f) Tabulation of votes: The tabulation and counting of the votes by the inspectors of the election shall be conducted at a properly noticed meeting of the board of directors. No person, including any member of the association shall open or otherwise review any ballot or proxy prior to the time and place at which the ballots are counted and tabulated by the inspectors of the election.

New Section 5.08

Member Voting Rights

On each matter submitted to a vote of the Members, whether at a meeting of the membership called and held pursuant to the provisions of the GDRA Bylaws or otherwise, each Member shall be entitled to cast one vote for each Lot owned by such Member. Single memberships in which two or more persons have an indivisible interest shall be voted as provided in the GDRA Bylaws.

New Section 5.09

Eligibility to Vote

Only Members in good standing shall be entitled to vote at any membership meeting. In order to be in good standing, a Member must be current in the payment of all assessments levied with respect to the Member's Lot to which the assessment obligation is appurtenant and the Member cannot be subject to a suspension of voting privileges or other disciplinary measure (such as a suspension of rights to use recreation amenities) as a result of any disciplinary proceeding. The Association shall not be obligated to conduct a hearing in order to suspend a Member's voting privileges on the basis of the nonpayment of assessments, although a delinquent Member shall be entitled to request such a hearing in accordance with the Declaration. When a person owns more than one Lot within the Properties, that person's eligibility to vote may be suspended as to any Lot for which assessments are delinquent, however the right to vote memberships appurtenant to Lots which are not delinquent shall continue. In addition, an Owner who is delinquent as to some Lots owned may be suspended from all use of recreational Common Facilities until the delinquencies are cured, even if the same Owner is current in the payment of assessments on other Lots.

Addition to the DRC Plan Check Fee Schedule

Approval of projects are contingent on the entire property being in compliance with Glenshire/Devonshire CC&R's and rules.



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Truckee Tahoe Airfair & Family Festival July 6, 2013

Get up close and personal throughout the day with big name aerobatic performers, a man who just soared to the ground in a wing suit and World War II, Triple Ace, Fighter Pilot and published author, "Bud" Anderson during scheduled speakers.



This FREE event with free parking is Saturday, July 6, 2013 from 10am to 4pm at the Truckee Tahoe Airport.



Festival activities will include a Vendor Village, live music on two stages, static displays, kids' activities, bounce house, face painting, food and beer garden. Free flights for kids from the Experimental Aircraft Association on Sunday, July 7, 2013. Sign up in advance at the AirFair. For more information, please visit www.truckeetahoeairfair.com and be certain to download our free phone app.

AirFair Schedule

Friday, July 5 - Honorary Dinner in Hangar One at the Airport

Saturday, July 6 - Opening Ceremony 11am, Stunt Pilots, Pilot speaker forums, Spectacular static aircraft displays with pilot docents, Vintage WWII planes, Bounce House & Face Painting; kids' activities, Live music, food court, beer garden & more!



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2013 Facility Pass Policy

Photo Pass Information:

- Members five years and older must obtain a photo pass and it must be presented to the facility staff with each visit. Only members in good standing may enjoy the facilities. Good standing requires dues, special assessments, and any other fees must be paid.
- New photo passes are \$10 each. Existing photo passes are renewable each year at no charge. Adults and children may be required to provide acceptable identification (i.e., drivers license/school ID card) to receive passes.
- Lost or stolen cards should be reported immediately. Replacement photo passes will be reissued at the owner's expense.
- Unauthorized use of an association photo pass may result in the loss of facility use and privileges.
- Members arriving at facility without passes (may, can, will) be charged guest fees or denied access to the facility.
- **Immediate Family:** Passes are available to owners and their immediate family or related persons who live in the common household year round, whether or not they use the facility.
- **Extended Family:** If an owner has less than five immediate family members, photo passes may be issued to designated family or long-term guests (more than 3 months). Total passes cannot exceed 5 and any extra family members will be considered guests (guest fees apply). Previously issued passes must be returned before new passes can be issued.
- **Guest Information:** A guest is any individual invited by an owner to use amenities (with the approval of the association), including renters. Members may invite up to four guests per day. Guests must be accompanied by the owner.
- Guest fees are \$5 per visit, all ages apply.
- **Multiple Owners:** Multiple owners of a single property may be issued a maximum of 5 photo passes under the extended family definition. Proof of joint ownership (copy of the deed) will be required. Additional family members are considered guests (see guest information).

- **Owners of Unimproved Properties:** Owners of unimproved properties may receive photo passes for their immediate family as described under the immediate family section or may transfer up to 5 photo passes under the extended family definition.
- **Transfer of Facility Passes:** Homeowners may transfer facility rights to leasehold tenants provided the lease term is three (3) months or longer. A facility transfer form and verification of the lease will be required. Transfer of rights must be updated annually.

General Rules Applicable To Facility Use

The Glenshire pool is not a childcare facility. Children under the age of 12 will not be allowed to use, or have access to, any association amenities without direct family adult supervision. Any member or guest not following the rules may be asked to leave.

Personal Injury and Property Damage

Amenity users assume all risk of personal injury to themselves, their family members and guests, and for loss of, or damage to, the personal property of any such person; and hereby agree that the association and its management, staff, or any agent, shall not be responsible for any loss or injury sustained by the owner, dependent child, immediate or extended family, or guest of the owner. Association rules may require the execution of further waivers of liability as a condition to amenity use.

The association reserves the right to modify this policy on a case-by-case basis

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2013 SWIM LESSONS

Swim lessons will be taught by a select group of the GDRA lifeguard staff. It is very important to bring your child to swim lessons healthy and rested.

Sign up in the association office beginning May 1, 2013.

CLASS SCHEDULE FOR 2013

Session I June 24 - July 3
(Week 1: 5 days, Week 2: 3 days)

Session II July 8 - July 18

Session III July 22 - August 1

Session IV August 6 - August 9
(four classes)

Each two-week session is \$50, classes run Monday-Thursday. One-week sessions are Monday-Thursday, cost is \$25. Lessons are only available to Gleshire Devonshire Residents in good standing.

Member registration begins Tuesday, May 1. Payment is required at that time. Payment is also required for those on a waiting list. Registration must be done at the association office. Registration by phone will not be accepted.

All class levels and times are subject to change pending registration. Classes will be canceled or rescheduled if there are fewer than three students signed up seven days before scheduled class time. Levels I through III are designed for ages 4 through 14. Level IV is ages 6 through 18.

Refund or Time Change Policy: Full refunds are granted if office is notified two weeks before start date. A 50% refund is given if office is notified 3-7 days before start date. There will not be a refund if notified 2 or fewer days prior to start date.

Level I Water Exploration

Teaches: Water entry and exit, blowing bubbles, supported front and back float/kick beginner stroke with assistance and personal safety. Child must be at least 4 years of age.

Times:

10:30 -10:55am, 11:00 -11:25am, 11:30 -11:55am Class Limit: 4

Level II Primary Skills

Teaches: Rhythmic breathing, front and back float/glide with recovery, front and back flutter kick, finning on back, front crawl, introduction to back crawl, turning over, personal safety and rescue.

Times:

10:30 -10:55am, 11:00 -11:25am, 11:30 -11:55am Class Limit: 5

Level III Stroke Readiness

Teaches: Bob-to-safety, retrieve objects, jumps, introduction to diving, and crawl stroke with rhythmic breathing, back crawl, elementary backstroke, turns, personal safety and rescue.

Time:

10:30 -10:55am, 11:00 -11:25am, 11:30 -11:55am Class Limit: 6

Level IV Stroke Development

Teaches: Deep water bobbing, float positions, rotary breathing, standing front dive, front crawl, back crawl, elementary backstroke, sculling on back, breaststroke, sidestroke, introduction to wall turns.

Time:

10:00 - 10:25am Class Limit: 8

Level V - Stroke Refinement

Teaches: Personal safety and rescue. Alternate breathing, beginner diving progression from board, long shallow dive, breaststroke, sidestroke, underwater swimming, elementary backstroke, introduction to butterfly dolphin kick, front crawl, back crawl, front and back open turns, personal safety and rescue.

Time:

10:00 - 10:25am Class Limit: 8

2013 POOL SCHEDULE

(Weather dependent)

Open Weekends beginning

Saturday, May 25, 2013

Open Daily beginning Saturday, June 15 through Monday, September 2, 2013

Dates of pool operation generally follow the TTUSD schedule. The pool may be open after September 2 depending on weather, demand, and staffing availability. Weather or safety concerns may require pool closure at any given time.

WEEKDAY SCHEDULE

8am - 10am	Lap Swim
10am - 12pm	Swim Lessons
12:15pm - 5pm	Open Swim
5:15pm - 7pm	Family Swim

WEEKEND SCHEDULE

9am - 11am	Lap Swim
11:15am - 5pm	Open Swim
5:15pm - 7pm	Family Swim

Morning Lap Swim: Swim lanes are reserved for anyone wanting to swim laps and avoid the mid-day crowds.

Open Swim: All ages. Children unable to pass the Gleshire swim test must be accompanied and supervised by an adult. All children 12 years and under must be accompanied by an adult. There will be a ten-minute break on the hour between noon and 5pm

Family Swim: Children under the age of 16 may not swim during this time without adult participation or supervision.

Remember, amenity privileges are reserved for Members in Good Standing. If you need to verify a balance, please contact the association offices weekdays.

For More Information:

Pass Office: 587-5519
Main Office 587-6202

POOL PICTURE PASS

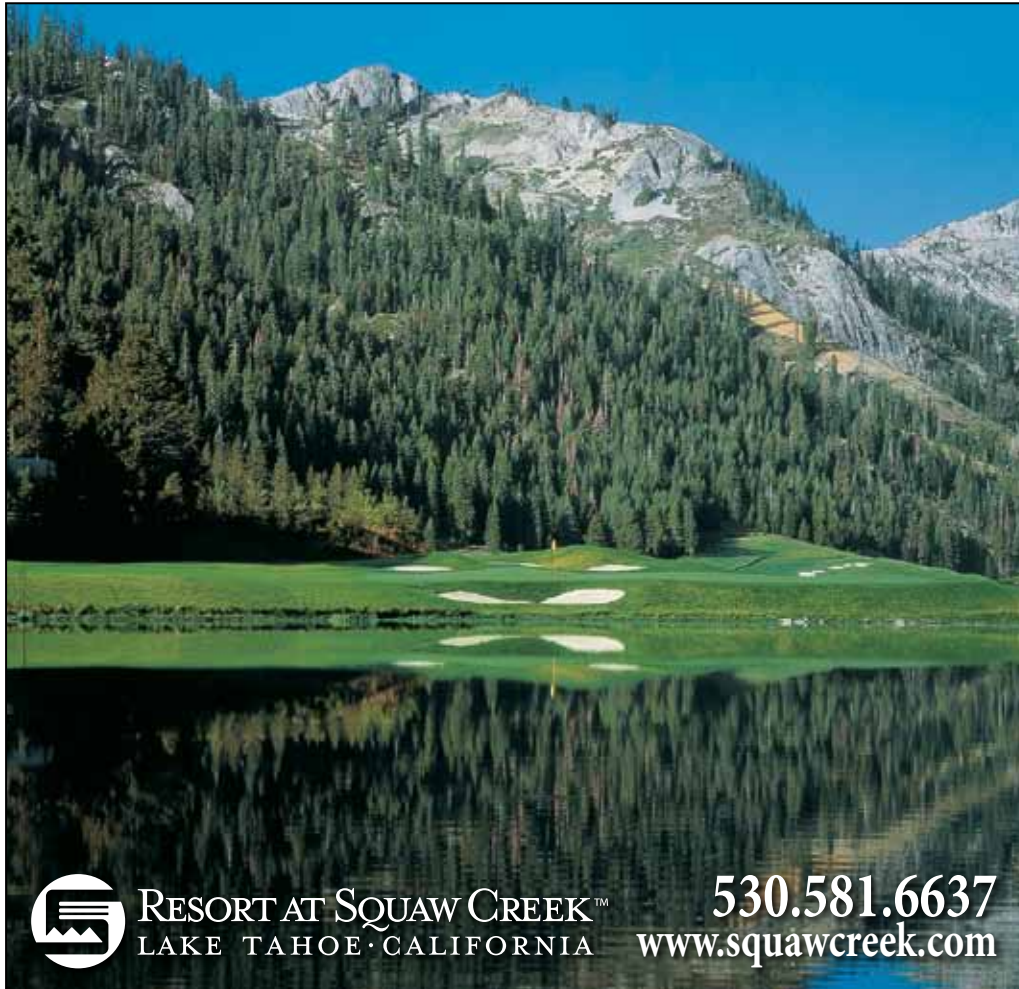
To use the pool, you must be a member in good standing and present a current picture pass for all family members. Proof of residency and family status is required for all renewals and new passes.

There is no charge to renew passes. New and replacement pool passes are \$10. The pool pass office will be open weekends beginning May 25 and daily starting June 15.



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