

**Glenshire Devonshire Residents Association
Board of Directors Meeting
Agenda**

October 14, 2020 6:00 P.M.

Via Video/Teleconference

meet.google.com/wvd-vutj-bsy OR Phone: (US) +1 252-460-9046 PIN: 196 058 759#

I. Call to Order and Establishment of Quorum

II. Property Owner Comments

(Items not on the agenda)

Each speaker will be limited to 3 minutes but speaker time may be reduced at the discretion of the board President.

III. Reports

- A. Operations Manager Report – Lori Kelley
- B. Facilities Manager Report – Dan Turner
- C. Pool Manager Report – Ashley Pose

IV. Unfinished Business

A. Consent Calendar

- 1. Approval of Minutes – September 10, 2020 regular and annual membership meeting
- 2. Design Review Committee Meeting Minutes/Correspondence
- 3. Monthly Financial Reports
- 4. Correspondence
- 5. Pool Shade

V. New Business

A. Consent Calendar

- 1. Evacuation map in progress
- B. Funds Transfer
- C. New Pool safety cover / winterization process
- D. Board consideration to appoint to fill open Board seat
- E. Board consideration to appoint CC&R / STR Committee members
- F. Appointment of Board Member to Vice President
- G. Board consideration to form Task Force
- H. 2021 Budget Discussion
- I. Board to provide summary report of Executive Session meetings - September 10 and 30, 2020, October 7, 2020.

VI. Adjourn to Executive session

(This time is set aside to discuss litigation, contracts with non-owners, owner discipline and personnel matters requested by any member who may be subject to a fine, penalty, or other form of discipline, and the member shall be entitled to attend the executive session.) Civil code 4935

Format:

Any person listed in this session has the right to attend, have the session kept private by asking the board to remove from the room any persons not involved with any individual subject. The board has

the right to remove all parties except the property owner on title from the meeting. The board may ask staff to brief them on the subject. Owners will be limited to 3 minutes to comment but speaker time may be reduced at the discretion of the board President. The owner shall leave after they have made their statement and the board may deliberate on the subject. The board shall deliver a written (email, fax, first class or other similar) outcome of the deliberation within 5 days. (CC&R 13.06(d))

- A. Approval of Minutes – September 10 and 30, 2020, October 7, 2020
- B. Legal Matters
- C. Personnel Matters
- D. Contracts:
 - 1. Snow removal
 - 2. Play Date
 - 3. Other
- E. Consent items:
 - 1. Status on Items extended (in progress):
 - 4-026
 - 4-066
 - 4-209
 - 4-216
 - 4-491
 - 2. Copies of Complaints
 - 3. Correspondence
 - 4. Delinquent properties to be sent for collection
 - 1. 1-091
 - 2. 4-026
 - 3. 4-527
- F. Discussion and possible action properties:
 - 1. 2-007

List of properties with delinquent dues and assessments:

Properties that are more than 12 months delinquent or assessments and dues that are in excess of \$1,800 as set forth in GDRA's Delinquent Assessment Collection Policy and by CA Civil code 5705, 5715, 5720.

As set forth in GDRA's Delinquent Assessment Collection Policy and by CA Civil code 5705, 5715, 5720 Glenshire has entered into a contract with Allied Trustee Services to collect Delinquent Assessments on the properties listed below:

- 4-542

VII. Adjournment

MEETING RULES: No [audio or video recording](#) allowed by attendees. However, the secretary may record the meeting to aid in the preparation of minutes. As provided in the "Open Meeting Act," members may observe the meeting but do not have the right to participate in the board's deliberations or votes. Members may address issues during the open forum portion of the meeting. If attendees become disruptive, they may be expelled from the meeting and/or fined.